

## OFFICE CONSOLIDATION

This is a consolidation of the Town's Municipal Act Fees By-law No. 2007-14 as amended by By-law number 2007-83, By-law number 2008-17, By-law No. 2009-044 and By-law No. 2009-098 prepared for reference and information purposes only. The following consolidation is an electronic reproduction made available for information only. It is not an official version of the by-law. Official versions of all by-laws can be obtained from the Town Clerk by calling (905) 584-2272. If there are any discrepancies between this consolidation and By-laws 2007-14, 2007-83, 2008-17, By-law No. 2009-044 and By-law No. 2009-098, the By-laws shall prevail.

### THE CORPORATION OF THE TOWN OF CALEDON

#### BY-LAW NO. 2007-14

being a by-law to impose certain fees  
or charges for services provided by the Town of Caledon  
and to repeal By-law No. 2002-165, as amended

WHEREAS the *Municipal Act, 2001* authorizes a municipality and a local board to pass by-laws imposing fees or charges for services or activities provided or done by or on behalf of it and for various types of licences, permits and approvals.

NOW THEREFORE the Council of The Corporation of the Town of Caledon ENACTS as follows:

1. In this by-law,

“costs” means any and all disbursements incurred by the municipality, and includes, but is not restricted to, any registration costs, title search costs, corporate search costs, survey costs, reference plan costs, advertising costs, circulation costs, notification costs, duplication costs, appraisal costs, outside counsel fees, paralegal fees and site inspection costs; [By-law No. 2009-044]

“property owner” includes the registered owner of property or any person, firm or corporation having control over or possession of the property or any portion thereof, including a property manager, mortgagee in possession, receiver and manager, trustee and trustee in bankruptcy;

“site inspection costs” means non-routine inspections performed by Town staff and specifically excludes the performance of inspections required pursuant to the *Building Code Act* and the Building Code;

“Town” means The Corporation of the Town of Caledon.

2. (1) Any person requesting, applying for or receiving the services or approvals or permits or licences listed in a schedule to this by-law shall pay the fees or charges listed for that service or approval or permit or licence in the applicable schedule.
- (2) Unless otherwise provided, no request by any person for a service or approval or permit or licence listed in a schedule to this by-law shall be acknowledged or performed by the Town unless and until the person requesting the service or approval or permit or licence has paid the fee or charge for the service or approval or permit or licence as set out in the applicable schedule.
3. The Town may request a deposit of up to fifty percent (50%) of the applicable fee or charge, payable in advance, if one or more of the following circumstances are applicable:
- (1) the applicant is a non-resident;
- (2) the applicant does not carry on business in the Town;
- (3) the applicant is a first time applicant;

- (4) the applicant :
    - (i) has previously failed to pay a fee or charge imposed by the Town in a timely fashion; or
    - (ii) is currently or has previously been indebted to the Town;
  - (5) the service or activity to be provided by the Town is for a substantial period of time;
  - (6) the service or activity requested by the applicant is not the usual type of service or activity provided by the Town; or
  - (7) the past conduct of the applicant or, if applicable, of the organization he or she represents has been such that the Town on reasonable grounds may anticipate damage resulting from the applicant's or the organization's use of Town property.
4. The Town may refuse to provide a service to an applicant or accept an application for a licence, permit or approval where the applicant or the organization he or she represents owes past fees or charges, including any costs or penalties, to the Town.
  5. The Town may require that an applicant pay the fees or charges prescribed under this by-law or any interest or penalties due and owing under this by-law by means of a certified cheque, cash or money order where the applicant or the organization he or she represents has previously submitted to the Town a NSF cheque or has stopped payment on a cheque submitted to the Town.
  6. The fees and charges listed in the schedules to this by-law shall, where applicable, be subject to any applicable provincial and federal taxes. [*By-law 2009-044*]
  7. Unless otherwise provided, each and every fee or charge imposed under this by-law shall be increased each calendar year by the same percentage as the annual increase in the Consumer Price Index for the previous twelve months.
  8. An administration fee calculated at the rate of 15% of the amount of the fee or charge imposed by the Town shall, where applicable, be added to the fee or charge. [*By-law 2008-17*]
  9.
    - (1) The fee for a Town souvenir is the cost to the Town of the purchase of the souvenir plus the administration fee.
    - (2) The fee for a Town souvenir shall not apply to any souvenir distributed for Town promotional purposes by Town staff or by Town councillors.
  10.
    - (1) All Town accounts and invoices are due and payable when rendered.
    - (2) Outstanding Town accounts and invoices shall bear interest at the rate of 1.5% monthly or 18% per annum, calculated from the first day of the month after the account is overdue. [*By-law No. 2009-044*]
  11. The Treasurer of The Corporation of the Town of Caledon shall add the fees and charges imposed pursuant to this by-law to the tax roll for any real property in the Town for which all of the owners are responsible for paying fees and charges under this by-law and collect them in like manner as municipal taxes.
  12. If a court of competent jurisdiction declares any provision, or any part of a provision of this by-law to be invalid, or to be of no force and effect, it is the intention of Council in enacting this by-law, that each and every other provision of this by-law authorized by law, be applied and enforced in accordance with its terms to the extent

possible by law.

13. The following schedules form part of the Municipal Act Fees By-law and they are the Schedules to the Municipal Act Fees By-law: [By-law 2008-17] [By-law No. 2009-044]

Schedule	Department	Effective Date
A	Administration Department	7 April 2009
B	Building Department	7 April 2009
C	Caledon Public Library	7 April 2009
D	Corporate Services Department	7 April 2009
E	Fire & Emergency Services Department	7 April 2009
F	Legal Services Department	7 April 2009
G	Planning & Development Department	7 April 2009
H	Police Services	7 April 2009
I	Public Works & Engineering Department	7 April 2009
J	Recreation & Property Services	7 April 2009"

14. This By-law shall take effect on the 6th day of February 2007.
15. This by-law may be referred to as the "Municipal Act Fees By-law".
16. By-laws 2002-165, 2004-66, 2005-08, 2006-08, 2006-30, 2006-44, 2006-118 and 2006-129 are hereby repealed.
17. Notwithstanding the provisions of Schedule J, Recreation & Property Services Department, the fees payable by residents for the rental of ball diamonds and soccer fields in the 2009 year shall be the 2008 fees as set out in By-law 2008-17 and as listed below: [By-law No. 2009-044]

<b>Ball diamond rental</b>		
<i>Price depends on time slot (time and day of week) and user group &amp; grade of field used</i>		
i)	Resident	\$7.11 - \$43.70 /slot
ii)	Non-resident	\$9.23 - \$56.83 /slot
iii)	Adult sports group	\$6.90 - \$42.44 /slot
iv)	Youth sports group	\$4.83 - \$29.71 /slot
<b>Soccer field rental</b>		
<i>Price depends on time slot (time and day of week) and user group &amp; grade of field used</i>		
i)	Resident	\$5.46 - \$39.25 /slot
ii)	Non-resident	\$7.11 - \$51.14 /slot
iii)	Adult sports group	\$5.30 - \$38.19 /slot
iv)	Youth sports group	\$3.72 - \$26.74 /slot

READ A FIRST, SECOND AND THIRD TIME

AND PASSED IN OPEN COUNCIL

THIS 6<sup>th</sup> DAY OF FEBRUARY 2007

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Marolyn Morrison, Mayor

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Cheri Cowan, Clerk

## SCHEDULE A

<b>ADMINISTRATION DEPARTMENT</b>				
<b>LICENCES</b>				
<b>BUSES</b>				
<b>Licence</b>			Original	Renewal
	Owner	Initial licence first vehicle	\$1,093.00	\$546.00
		Each additional vehicle	\$546.00	\$546.00
<b>Other</b>				
Fee for missed inspection appointment			\$19.00	
Non-refundable filing fee for a hearing before council			\$124.00	
Replacement fee for owner's licence			\$19.00	
Replacement fee for owner's plate			\$55.00	
Registration of replacement vehicle (must be identical ownership)			\$165.00	
Corporate search			\$40.00	
Business name search			\$40.00	
<b>TAXICAB OR LIMOUSINES</b>				
<b>Broker/Owner</b>			Original	Renewal
	Taxicab broker's licence		\$294.00	\$294.00
	Taxicab owner's licence		\$546.00	\$304.00
	Limousine owner's licence		\$409.00	\$304.00
	Accessible taxicab licence		\$277.00	\$166.00
Extension of vehicle model year			\$112.00	
<b>Driver</b>			Original	Renewal
	Taxicab driver or limousine driver		\$70.00	\$70.00
<b>Other</b>				
Replacement fee for driver's photo identification card			\$19.00	
Replacement fee for driver's or owner's licence			\$19.00	
Replacement fee for owner's plate			\$55.00	
Registration of replacement vehicle (must be identical ownership)			\$165.00	
Change of information			\$27.00 per licence	
Non-refundable filing fee for a hearing before council			\$124.00	
Missed or additional vehicle inspection			\$55.00	
Corporate search			\$40.00	
Business name search			\$40.00	
<b>TOW TRUCK</b>				
<b>Licence</b>			Original	Renewal
	Owner	Initial licence first vehicle	\$361.00	\$304.00
		Each additional vehicle	\$304.00	\$304.00
	Driver		\$80.00	\$80.00
<b>Other</b>				
Non-refundable filing fee for a hearing before council			\$124.00	
Replacement fee for driver or owner's licence			\$19.00	
Replacement fee for owner's plate			\$55.00	
Registration of replacement vehicle (must be identical ownership)			\$165.00	
Missed or additional vehicle Inspection			\$55.00	
Corporate search			\$40.00	
Business name search			\$40.00	
<b>LOTTERIES</b>			3% of prize value	
<b>CALEDON FARMERS MARKET</b>			<b>Seasonal Cost per space</b>	
Artisan/Craftsperson (maximum 1 space)			\$150.00 (incl. GST)	
Producer (maximum 3 spaces)			\$300.00 (incl. GST)	
Early Bird Registration (on or before March 13, 2009)			\$250.00 (incl. GST)	
Community Group			No charge	
Musician			No charge	
Daily rate - \$25.00 (incl. GST)				

## SCHEDULE A

<b>ADMINISTRATION DEPARTMENT</b>		
	<b>FEE</b>	
Caledon Business Directory (on disc)	\$50.00	
Birth confirmation/travel letter	\$17.00	
Burial Permit	\$20.00	
Certificate of existence/residency	\$17.00 Note: fee shall not be paid by persons 65 years of age or older	
Certifying of document	\$17.00 (resident of Town of Caledon) \$28.00 (non-resident)	
Commissioning document (affidavit)	\$17.00 (resident of Town of Caledon) \$28.00 (non-resident)	
Council meetings duplication of proceedings	\$10.00 per CD	
Live birth registration	\$20.00	
Marriage licence	\$120.00	
Civil Marriage Ceremony	\$250.00 – in Town Hall \$350.00 – outside Town Hall	
Photocopying	Black & White letter	\$0.70/page
	Black & White legal	\$0.70/page
	Black & White ledger	\$1.20/page
	Colour – letter	\$1.20/page
	Colour – legal	\$1.20/page
	Colour – ledger	\$2.40/page
	White print (survey)	\$6.20
	Air photos (contact print reproduction)	\$1.20
<b>Research Fee</b>		
First hour	Free	
Each additional one quarter hour	\$8.50	

## SCHEDULE A

<b>ADMINISTRATION DEPARTMENT</b>		
<b>PROPERTY STANDARDS</b>	<b>FEE</b>	
<b>Adult Store</b>		
i)	Application for owner	\$594.00
ii)	Application for each operator	\$60.00
<b>Anti-Fortification By-law</b>		
Fee to process application		\$844.00
<b>Apartment in houses</b>		
Process application		\$119.00
<b>Fill By-law</b>		
Fill permit application		
i)	For total loads of fill of 20-100 cubic metres in volume (2 – 10 loads)	\$119.00
ii)	For total loads of fill of 100-1000 cubic metres in volume (10-100 loads)	\$594.00
iii)	For total loads of fill greater than 1000 cubic metres in volume (greater than 100 loads)	\$1195.00
iv)	For each additional load (10 cubic metres) or part thereof of fill over and above 1000 cubic metres in volume	\$1.00 per load up to a maximum of \$3,500.00
v)	If no prior permit obtained	20% of permit fee to be added for administration costs
vi)	Each reinspection fee	\$299.00
<b>Property Standards By-law</b>		
Application for appealing Property Standards Orders		\$170.00
<b>Sign By-law</b>		
Sign permit application		
i)	to erect a temporary, relocatable or mobile sign	\$60.00
ii)	to erect subdivision directional signage (Max 6 'A' Board)	\$358.00
iii)	To renew a subdivision sign permit	\$119.00
iv)	to renew a temporary, relocatable or mobile sign	\$60.00
Any sign erected without a prior permit issued		Applicable fee doubled
Sign redemption fee		\$56.00
<b>Weed Control Act</b>		
Weed cutting:		
i)	Minimum fee <b>or</b>	\$119.00
ii)	Hourly fee plus administration fee	\$73.00 per hour
<b>Woodlands By-law</b>		
Process application		\$60.00
<b>Application for Exemption from By-law</b>		
Process application		\$348.00

## SCHEDULE A

<b>ADMINISTRATION DEPARTMENT</b>		
<b>ANIMAL SERVICES</b>		<b>FEE</b>
<b>DOG LICENSING</b>		
<b>Annual fee for each dog (includes Animal Shelter Surcharge of \$10.00 as required by By-law No. 2006-129)</b>		\$40.00
	For a guide dog (a dog trained and use actively to aid a visually impaired, hearing impaired or disabled person)	No fee
<b>Replacement dog tag</b>		\$5.00
<b>ANIMAL SHELTER</b>		
<b>Boarding</b>		
	One dog or cat	\$18.00 per day
	Subject to the approval of the animal control officer two dogs or cats boarding together in the same cage	\$29.00 per day
<b>Grooming</b>		
Rental of grooming facilities		
	Regular bath	\$22.00
	Flea treatment	\$32.00
	Skunk treatment	\$32.00
	Purchase of grooming supplies	Cost plus 15% administration fee
<b>Dog and cat supplies</b>		
	Leash	\$8.00-\$11.00
	Collar	\$8.00-\$11.00
<b>Redemption fees</b>		
<b>Dogs - on first occasion</b>		
i)	For a dog without a valid dog tag	\$69.00
ii)	For a dog with a valid dog tag	\$43.00
	In addition to i) or ii) above for each day or part thereof during which the dog is impounded	\$18.00
<b>- on second occasion</b>		
i)	For a dog without a valid dog tag	\$96.00
ii)	For a dog with a valid dog tag	\$64.00
	In addition to i) or ii) above for each day or part thereof during which the dog is impounded	\$18.00
<b>- on each subsequent occasion</b>		
i)	For a dog without a valid dog tag	\$128.00
ii)	For a dog with a valid dog tag	\$85.00
	In addition to i) or ii) above for each day or part thereof during which the dog is impounded	\$18.00
<b>- where dog has been quarantined at shelter</b>		
i)	First day of quarantine	\$59.00
ii)	For each subsequent day of the quarantine period	\$23.00
<b>- after hours service</b>		
	In addition to the applicable redemption fee where the impounded dog was retrieved by the animal control officer outside the usual business hours of the Town	\$80.00

## SCHEDULE A

<b>ADMINISTRATION DEPARTMENT</b>		
<b>Redemption fees</b>		
<b>Cats</b>		
	On each occasion	\$43.00
	In addition to above for each day or part thereof during which the cat remains at shelter	\$18.00
<b>Adoption fees</b>		
	For each dog or cat, neutered or spayed	\$96.00
	For each dog or cat, not neutered or spayed	\$59.00
<b>Surrender fees</b>		
	Surrendering dog or cat for subsequent adoption to new owner where dog or cat is spayed or neutered and vaccinated	\$54.00
	Surrendering dog or cat for subsequent adoption to new owner where dog or cat is not spayed or neutered and vaccinated	\$160.00
<b>Disposal</b>		\$10.00 - \$67.00
<b>Impound fee for large animals other than dogs</b>		
	For each bull for each day or part thereof during which each bull is impounded	\$18.00*
	For each and every animal other than a bull and for each day or part thereof during which such animal is impounded	\$11.00*
	* or the actual cost of the food, water and shelter of the bull, animal, bird, reptile, or venomous insect for each day or part thereof during which it is impounded, whichever is greater	
<b>Appeal of Animal Control Officer's Order</b>		\$266.00
<b>Photocopying</b>	See Schedule A – Administration	
<b>Research Fee</b>	See Schedule A - Administration	

## SCHEDULE B

<b>BUILDING DEPARTMENT</b>	
Building Compliance Letter	\$61.00
<b>Sign By-law</b>	
Sign Permit Application	
to erect a sign other than a temporary, relocatable or mobile sign	\$30.00 per square metre
Sign variance	\$358.00
to alter or repair a sign	\$62.00
any sign erected without a prior permit issued	Applicable fee doubled
<b>Note:</b>	<b>Building permit fees are set out in the Building By-law</b>
	<b>See Compliance Letters in Schedules F (Legal Services), G (Planning and Development) and I (Public Works and Engineering)</b>

## SCHEDULE C

<b>CALEDON PUBLIC LIBRARY</b>	
<b>CIRCULATION - FINES</b>	
Adult overdue – (applies to books, cassettes, compact discs and talking books) borrowed on adult card	.25¢ per day Maximum \$10.00
Child overdue (books only) borrowed on child card	.5¢ per day Maximum \$5.00
Child overdue (applies to cassettes, compact discs and talking books) borrowed on child card	.25¢ per day Maximum \$5.00
Video overdue	\$1.00 per day Maximum \$10.00
CD Rom overdue	\$1.00 per day Maximum \$10.00
Inter-library loans, not picked up	\$3.00
Holds, not picked up	\$1.00
Replacement library cards	\$3.00
<b>Replacement of lost materials</b>	
Per adult catalogued book	\$30.00
Per juvenile catalogued book	\$25.00
Per un-catalogued book	\$10.00
Per magazine	\$5.00
Per comic book	\$3.00
Per VHS	\$25.00
Per audio cassette (includes talking books)	\$15.00
Per compact disc (includes talking books)	\$20.00
Per CD Rom	\$30.00
Per digital video disc	\$25.00
<b>CIRCULATION - SERVICES</b>	
Non-resident membership fee	\$20.00 per year
Photocopies	.25¢ per page
Fax	.50¢ per page in Ontario \$1.00 per page outside Ontario
<b>Internet use</b>	
Internet Learning Centre	\$30.00 per hour (room rental)
Diskettes	.50¢ each
<b>CIRCULATION - RENTAL FEES</b>	
<b>Insurance fees</b>	
Cassettes	.50¢ per booking
CD Rom	\$2.00 per booking
Compact disc insurance fee	.50¢ per booking
DVD	\$2.00 per booking
Juvenile kits	.50¢ per booking
Talking books	.50¢ per booking
Video (including multilingual videos)	\$2.00 per booking
<b>Multi-media equipment</b>	
Overhead projector	\$10.00 per day
Screen	\$5.00 per day
Slide projector	\$10.00 per day
TV/VCR combo	\$5.00 per day
Video projector	\$40.00 per day
<b>PROGRAMS</b>	
<b>Workshops</b>	
Group internet	\$10.00 per person
Kid's internet	\$5.00 per person
One-on-one internet	\$15.00 per hour
Preschool story time	\$20.00 per session
Tales for tots	\$20.00 per session
Other programs	Fee based on cost recovery
<b>ADMINISTRATIVE</b>	
Service charge for invoice	\$3.00
NSF cheque	\$35.00

**SCHEDULE D**

**CORPORATE SERVICES DEPARTMENT**

		<b>FEE</b>
NSF cheque		\$36.00
Late payment charges for invoices past due		1.50%
<b>Maps</b>		
Air photos (digital reproduction)	8 ½" x 11" and 8 ½" x 14" and 11" x 17"	\$19.05
	24" x 36"	\$47.65
	36" x 48"	\$95.30
Development Map (24" x 36")	Black & White	\$6.05
	Colour	\$15.25
Provincial Plan area map (11" x 17") (24" x 36")		\$2.52
		\$15.25
Public facilities – location of parks, Schools, churches, etc. (11" x 17")	Colour	\$2.52
	Black & White	\$1.15
Public facilities – in Bolton (11" x 17")	Colour	\$2.52
	Black & White	\$1.15
Registered plan map (24" x 36")	Black & White	\$6.05
	Colour	\$15.25
Street guide/street name listing (b&w)		\$6.05
Town of Caledon colour map (8.5" x 11")		\$2.52
Town wall map/major settlement & roads Network (24" x 36")	Black & White	\$6.05
	Colour	\$15.25
Ward maps (11" x 17")		\$2.52
<b>Zoning by-law maps (b&amp;w) – See Schedule G</b>	8 ½ X 11	\$0.67
	(24" X 36")	\$6.19
<b>Official Plan Schedules – See Schedule G</b>		
		Colour \$2.52
<b>Municipal Numbering Book</b>		Black & White \$25.75
<b>Special Mapping or other services</b>	Minimum base rate \$20.00*	
	*Plus hourly rate for staff work at appropriate rate	
Where delivery of materials requires extra packaging/postage	Cost recovery	

<b>Tax Collection</b>	<b>FEE</b>
Confirmation to mortgagee in respect of status of real property tax account	\$30.00
Duplicate tax bill	\$10.00
Municipal tax sales - process and documents	Fees and costs incurred
Tax certificate	\$47.50
Written statement of status of current real property taxes	\$30.00
Written request for search of tax assessment rolls to provide information in respect of ownership and tax status	\$18.00
<b>Municipal Tax Sales</b>	
Tender Documents	\$30.00

<b>Photocopying</b>	<b>See Schedule A – Administration</b>
<b>Research Fee</b>	<b>See Schedule A – Administration</b>

## SCHEDULE E

<b>FIRE &amp; EMERGENCY SERVICES DEPARTMENT</b>		
		<b>FEE</b>
<b>Fire Report</b>		\$87.50
<b>File Search Letter</b>		\$87.50
<b>Posting of licences – Assembly occupancies</b>		
	Where no alcoholic beverages are served	\$119.50
	Where alcoholic beverages are served	\$149.50
<b>Inspections</b>		
<b>Inspections in excess of Fire Code requirements</b>		
<b>Industrial/Commercial – Single Tenant or Occupancy</b>		
i)	up to 10,000 sq.ft. or 929 m <sup>2</sup>	\$119.50
ii)	for every additional 10,000 sq.ft. or 929 m <sup>2</sup> part thereof	\$36.00
<b>Residential/commercial – multiple occupancy complex</b>		
i)	Base inspection	\$90.00
ii)	Plus each tenant or occupancy up to 10,000 sq.ft. or 929 m <sup>2</sup>	\$36.00
iii)	Plus tenant or occupancy over 10,000 sq.ft. or 929 m <sup>2</sup>	\$72.00
<b>Residential/apartment or condominium buildings</b>		
i)	Base inspection	\$90.00
ii)	Plus each tenant, occupancy or apartment	\$5.00
<b>Office commercial</b>		
i)	Base inspection	\$119.50
ii)	Plus each single tenant or occupancy over 10,000 sq.ft. or 929 m <sup>2</sup>	\$12.00
iii)	Plus tenant or occupancy over 10,000 sq.ft. or 929 m <sup>2</sup>	\$18.00
<b>Tent or marquee</b>		
Where Fire Code inspection is mandated		\$60.00
<b>Portable classroom</b>		
		\$60.00/class
<b>Daycare/nursery school</b>		
i)	First inspection	\$160.00
ii)	Each subsequent inspection	\$60.00
<b>Liquor licence (excluding Special Occasion Permits)</b>		
i)	Permanent liquor licence	
	(a) First inspection	\$209.00
	(b) Plus each subsequent inspection	\$119.50
<b>Inspection of any building for the purpose of tenants</b>		
i)	First hour	\$209.00
ii)	Plus staff research time after first hour	\$47.50 per hour
<b>Any inspection performed in association with the purchase or sale or with potential purchase or sale of property</b>		
i)	First inspection	\$299.00
ii)	Each subsequent inspection	\$91.00
<b>Unsafe buildings</b>		
Boarding or barricading of unsafe buildings pursuant to the Fire Code		
i)	Per hour	\$60.00
ii)	Plus costs	
iii)	Plus administration fee	15%
<b>Post fire watch pursuant to Fire Code</b>		
iv)	Per hour/per firefighter	\$160.00
v)	Plus administration fee	15%

## SCHEDULE E

<b>FIRE &amp; EMERGENCY SERVICES DEPARTMENT</b>		
<b>Emergency Responses</b>		
<b>False Alarms</b>		
Response to false alarm, property owner shall pay	First False Alarm	No charge
Second fire alarm and each subsequent false alarm	First 2 hours, up to 3 pieces of apparatus	\$1140.00
	Each half hour beyond the first two hours	\$348.00
	Each additional piece of apparatus after the first 3 pieces of apparatus per hour	\$570.00
<i>If the fire alarm fees and the false alarm fees remain outstanding, the Treasurer of the Town of Caledon shall add the outstanding fees imposed by this by-law to the tax roll of any real property for which the property owner is responsible for paying the fees under this by-law and shall collect them in like manner as municipal taxes.</i>		
<b>Gas Leaks</b>		
Response to gas leak where service locate has not been obtained or where requirements of service locate have not been followed, the property owner shall pay		
i)	Per vehicle per hour	\$419.00
ii)	Plus any clean-up costs	
iii)	Plus administration fee	15%
<b>Hazardous Material spill clean up</b>		
i)	Per vehicle per hour	\$419.00
ii)	Plus any clean-up costs	
iii)	Plus administration fee	15%
<b>Hydro Response</b>		
Emergency response to occurrence on Town of Caledon, Regional Municipality of Peel or Provincial highway within Town of Caledon related to hydro distribution equipment		
i)	First 2 hours or each part thereof	\$716.00
ii)	For each additional 30 minute period or part thereof	\$358.50
ii)	Plus Administration fee	15%
<b>Motor Vehicle Occurrence/incident/collision</b>		
Emergency responses to motor vehicle occurrence/incident/collision on <b>Town of Caledon, Regional Municipality of Peel or Provincial</b> highway within Town of Caledon		
i)	Passenger vehicle and small commercial vehicle	
	- For first 2 hours or part thereof for each vehicle	\$1140.00
	- for each additional 30 minute period or part thereof for each vehicle	\$348.00
	- Each additional piece of apparatus after the first 3 pieces of apparatus per hour per vehicle	\$570.00
	Plus administration fee	15%
ii)	Large commercial vehicle	
	- For first hour or part thereof for each vehicle	\$1140.00
	- for each additional 30 minute period or part thereof for each vehicle	\$348.00
	- Each additional piece of apparatus after the first 3 pieces of apparatus per hour per vehicle	\$570.00
	- Plus clean-up costs	
	- Plus administration costs	15%
iii)	Town of Caledon residents are exempt from payment of fee for emergency response to motor vehicle occurrence/incident/collision where occurrence/incident/collision occurs on a Town of Caledon or Regional Municipality of Peel highway or Provincial highway within Town of Caledon	
iv)	Emergency response to motor vehicle occurrence/incident/collision on any property in Town of Caledon other than Town of Caledon highway, Regional Municipality of Peel or Provincial highway	
	- For first 2 hours or part thereof for each vehicle	\$1140.00
	- for each additional 30 minute period or part thereof for each vehicle	\$348.00
	- Each additional piece of apparatus after the first 3 pieces of apparatus per hour per vehicle	\$570.00
	Plus administration fee	15%
v)	Notwithstanding section 2(1) of By-law 2007-14, emergency response fees are the responsibility of the owner of each vehicle at the scene of the occurrence/incident/collision regardless whether the owner is the driver of the vehicle and regardless of whether the driver is "at fault"	

**SCHEDULE E****FIRE & EMERGENCY SERVICES DEPARTMENT**

<b>Use of Materials, Equipment and Vehicles in Exceptional Circumstances</b>	
The property owner shall pay for the fire service response which includes the use of extinguishing agents, absorbent materials, the acquisition of specialized equipment or vehicles not in the possession of the Fire & Emergency Services Department as routine materials, equipment and vehicles purchased and authorized by annual budget approval	Cost of material, equipment or vehicle, Plus administration fee
The property owner shall pay for the firefighter rehabilitation facilities, vehicles, food and fluids provided to fire fighters after the first 4 hours of an emergency or fire response	Cost of facilities, vehicles, food and fluids, Plus administration fee
<b>Special Events</b>	
Attendance of firefighter or fire vehicle requested at special events	\$209.00/day
<b>Open Air Burn Permits</b>	
	\$10.00
The property owner shall pay for the fire service response required to control or to extinguish open fire where open air burn permit has not been issued or where there is a failure to comply with a condition or conditions of open air burn permit or a failure to burn in accordance with requirements of by-law	\$381.00 per vehicle per hour, Plus any cleanup costs, Plus administration fee.
<b>Fireworks By-law</b>	
Application for a permit under the Fireworks By-law to set off display fireworks or pyrotechnics <i>[By-law No. 2009-098]</i>	\$500.00
Application for a permit under the Fireworks By-law for the sale of consumer fireworks <i>[By-law No. 2009-098]</i>	\$100.00
<b>Photocopying</b>	<b>See Schedule A – Administration</b>
<b>Research Fee</b>	<b>See Schedule A – Administration</b>

**SCHEDULE F****LEGAL SERVICES DEPARTMENT**

<p>Agreements any type of agreement, (1) including but not limited to</p> <ul style="list-style-type: none"> <li>• development charges deferral agreement</li> <li>• conditional building permit agreement</li> <li>• property tax deferral agreement</li> <li>• restrictive covenant agreements,</li> <li>• easement agreements,</li> <li>• release of any provision of an existing real property agreement</li> <li>• conveyance/transfer</li> <li>• leases of Town land for private purposes</li> <li>• any agreement arising from the court enforcement of municipal by-laws or provincial statutes</li> <li>• release of enforcement orders registered on title</li> </ul> <p>(2) except</p> <ul style="list-style-type: none"> <li>• A subdivision agreement,</li> <li>• A site plan agreement</li> <li>• A grading, pre-servicing agreement, release, deed/conveyance</li> <li>• where these agreements are part of an active Planning Act Application</li> </ul>	<p>Agreement requiring not more than 7.5 hours of work (inclusive of both law clerk and solicitor time) - \$500.00 plus costs</p> <p>Non-routine agreement requiring more than 7.5 hours of work (inclusive of both law clerk and solicitor time)</p> <ul style="list-style-type: none"> <li>• \$500.00 minimum</li> <li>• plus \$50 per hour for time of law clerk/\$100 per hour for time of solicitor beyond 7.5 hours</li> <li>• plus costs</li> </ul>
Telecommunications tower installation agreement	\$2000.00 plus costs
Development charges credit agreement or front-ending financing agreement	\$5,000 plus costs
Simple consent by municipality to transfer/charge	\$61.00 plus costs
Consent by municipality to transfer/charge requiring a report to Council and a by-law	\$300.00 plus costs
Assumption By-law (except an assumption by-law which is part of a subdivision application)	\$150.00 plus costs
Processing fee for request to purchase Town land, for an easement over Town land, for an encroachment onto Town land, or similar document (except where document is part of an active Planning Act Application)	\$150.00 plus costs
Lifting of 1 foot reserve for a private purpose (not part of an active Planning Act Application)	\$300.00 plus costs
Registration and release of an Inhibiting Order (except where the inhibiting order and release are part of an active Planning Act Application)	\$150.00 plus costs
Compliance letters including letters relating to first application to Land Titles, assumption of subdivisions, compliance with subdivision and site plan agreements, and similar inquiry letters	\$61.00
Minimum annual fee for encroachment, easement, license or lease granted by Caledon for private purpose	\$240.00
<b>PROVINCIAL OFFENCES</b>	
Replacement of a completed disclosure request	Copying charge per page – <b>See Schedule A – Administration</b>
<b>Photocopying</b>	<b>See Schedule A – Administration</b>
<b>Research Fee</b>	<b>See Schedule A – Administration</b>
<b>See Compliance Letters in Schedules B (Building and Enforcement), G (Planning and Development) and I (Public Works and Engineering)</b>	

**SCHEDULE G****PLANNING & DEVELOPMENT DEPARTMENT**

<b>COMPLIANCE LETTERS</b>	<b>FEE</b>
Planning Compliance Letter	\$61.00
Heritage Designation and Cemetery Compliance Letter	\$61.00
<b>OFFICIAL PLAN AND ZONING BY-LAW</b>	
Copy of Official Plan (Hard Copy)	\$129.00
Copy of Official Plan (CD)	\$20.00
Official Plan Schedules (Colour)	\$2.60 per page
Copy of Comprehensive Zoning By-law (Hard Copy)	\$129.00
Copy of Zoning By-law (CD)	\$20.00
Annual subscription to amendments to the Comprehensive Zoning By-law (by e-mail)	\$50.00
<b>NEC</b>	
Niagara Escarpment Plan Amendment	\$2,000.00
Niagara Escarpment Development permit application or renewal of application	\$300.00
Telecommunications site Work Application	\$3,500.00
Telecommunication Co-location site work Application	\$800.00

<b>Photocopying</b>	<b>See Schedule A – Administration</b>
<b>Research Fee</b>	See Schedule A – Administration
<b>Maps</b>	<b>See Schedule D – Corporate Services</b>
<b>See Compliance Letters in Schedules B (Building and Enforcement), F (Legal Services) and I (Public Works and Engineering)</b>	

**Note: — Planning Act fees are set out in the Planning Act Fees By-law**

**SCHEDULE H**

<b>POLICE SERVICES</b>		<b>FEE</b>
<b>Police attendance as a result of</b>		
<b>Residential alarm</b> The property owner shall pay		
	First false alarm	No charge
	Second false alarm	\$61.00
	Third false alarm	\$122.00
	Fourth and each subsequent false alarm	\$241.00
<b>Business alarm</b> The property owner or the business owner shall pay		
	First false alarm	No charge
	Second false alarm	\$122.00
	Third false alarm	\$241.00
	Fourth and each subsequent false alarm	\$361.00
<i>If the alarm fees and alarm charges remain outstanding, the Treasurer of the Town of Caledon shall add the outstanding alarm fees and alarm charges imposed by this by-law to the tax roll of any real property for which the property owner is responsible for paying the fees and charges under this by-law and shall collect them in like manner as municipal taxes.</i>		
		Including GST
	Criminal Record Checks (Employment)	\$40.00
	Criminal Record Checks (Volunteer)	No charge
	Fingerprints	\$27.00
	Traffic Report	\$44.00
	Incident Report	\$44.00
	Statements	\$44.00
	Technical Traffic Collision Report	\$580.00
	Reconstructionist Report	\$1,159.00
	Paid Duty – Administrative Fee	\$70.00
	Paid Duty – Hourly Vehicle Usage Fee	\$30.00
<b>Photocopying</b>	<b>See Schedule A – Administration</b>	
<b>Research Fee</b>	<b>See Schedule A – Administration</b>	

## SCHEDULE I

## PUBLIC WORKS AND ENGINEERING DEPARTMENT

Operations		FEE
Snow clearing on unassumed roads		\$2,309.00**per lane kilometer, minimum charge \$592.00
Copies of Engineering Drawings		\$31.00 per drawing
Culvert applications		\$1,255.00
Road closure permits		
i)	Intermittent stoppage (street dance, parade, filming)	\$48.00
ii)	Full closure	\$598.00 per day
Road cut permits		\$238.00
<b>Municipal Numbering By-law</b>		
	Purchase of a municipal number	\$31.00
	Purchase of a pole	\$18.00
	Installation only	\$241.00
Where the Town performs the work upon the failure of the owner to do so,		
i)	removal of sign and relocation of sign	\$241.00
ii)	Removal of sign and installation of replacement sign	\$241.00
iii)	Installation of sign	\$241.00
iv)	PLUS the costs of all materials required for the work described in i), ii) and iii)	
<b>Public Works &amp; Engineering Compliance Letter</b>		\$61.00
<b>Inspection</b>		
Landscape/Reforestation Inspection – for third and each subsequent site visit		\$206.00
<b>Tender Documents</b>		
i)	Project cost estimate \$0 > to \$50,000	\$0
ii)	Project cost estimate \$50,001 > to \$100,000	\$25.00
iii)	Project cost estimate \$100,001 to \$500,000	\$50.00
iv)	Project cost estimate \$500,001 >	\$100.00
<b>Benchmark</b>		\$2,163.00 /plan (horizontal & vertical)
<b>Engineering Drawing Management</b>		\$530.00 per kilometer of road – minimum of \$330
<b>Pre-Servicing Agreement</b>		\$2,163.00
<b>Development Site Grading Agreement</b>		\$2,163.00
<b>Plan of Subdivision and Plan of Condominium Engineering Fees</b>		
Residential or non-residential plan of subdivision or plan of condominium 3% estimated cost of Town Works, collected as a deposit at time of first engineering submission		6.0% of the approved estimated cost of Town Works, collected upon registration of the plan of subdivision or plan of condominium
<p>i) The effective date for determining the amount of the engineering fees to be paid for a plan of subdivision or plan of condominium is the date of the registration of the plan of subdivision or plan of condominium, regardless of the date of the submission of the draft plan of subdivision or draft plan of condominium or the date of the submission of any engineering drawings.</p> <p>ii) Engineering fees paid at the time of the registration of the plan of subdivision or condominium shall be adjusted in accordance with the following protocol.</p> <ol style="list-style-type: none"> <li>The adjustment shall take place prior to the issuance of Final Acceptance of the Town Works in a plan of subdivision or equivalent services in a plan of condominium.</li> <li>If the variance is less than \$500, no adjustment will be made.</li> <li>The adjustment shall be based upon the actual certified cost of the Town Works in a plan of subdivision or the equivalent services in a plan of condominium, as certified by the consulting engineer.</li> <li>Final Acceptance adjustment of fees shall be based upon the fees contained in the Municipal Fees By-law in effect at the date of the registration of the plan of subdivision or the plan of condominium.</li> <li>Additional amounts owing to the Town of Caledon as a result of the adjustment shall be paid within 30 days of demand by the Town.</li> </ol> <p>Any refund owed by the Town as a result of the adjustment shall be made within 30 days of agreed upon adjustment.</p>		
<b>Photocopying</b>		See Schedule A – Administration
<b>Research Fee</b>		See Schedule A – Administration
<b>See Compliance Letters in Schedules B (Building and Enforcement), G (Planning and Development), and F (Legal Services)</b>		

## SCHEDULE J

## RECREATION &amp; PROPERTY SERVICES DEPARTMENT

<b>INSURANCE – Facility Rentals</b>		As shown on Pearson Dunn fee sheet. Insurance fee applied to rentals where there is no proof of other coverage.
<b>PARKS</b>		
<b>Showtrailer rental</b>		<b>FEE</b>
	Non-profit, per day	\$200.00
	Commercial	
	First day	\$360.00
	Each additional day	\$200.00
	Security deposit, per rental	\$500.00
<b>Special Event Vendor Permit</b>		\$30.00 - \$100.00
<b>Sport and passive park rents – plus park amenities</b>		
<b>Ball diamond rental</b>		
<i>Price depends on time slot (time and day of week) and user group &amp; grade of field used</i>		
i)	Resident	\$7.49 - \$46.12 /slot
ii)	Non-resident	\$9.74 - \$59.96 /slot
iv)	Affiliated youth sports group	\$5.25 - \$32.28 /slot
<b>Soccer field rental</b>		
<i>Price depends on time slot (time and day of week) and user group &amp; grade of field used</i>		
i)	Resident	\$5.76 - \$41.50 /slot
ii)	Non-resident	\$7.49 - \$53.95 /slot
iv)	Affiliated youth sports group	\$4.04 - \$29.05 /slot
<b>Tennis facilities rental</b>		<b>Per season use</b>
2 courts		\$1061.00 - \$1,182.00
4 courts		\$1,472.00 – \$1,620.00
<b>Bocce Court Rental</b>		<b>Per season use</b>
Per court		\$169.00
<b>Picnic rental</b>		
Resident		
-	½ day	\$70.00
-	Full day	\$115.00
Non-resident		
-	Full day	\$145.00
<b>Park amenities</b>		
i)	Barricades (10 per load)	\$35.00 per load with other deliveries \$110.00 per load if ordered separately
ii)	Beer garden (staff set-up)	\$240.00
iii)	Extra picnic tables (7 per load)	\$125.00 per load
iv)	Portalet (regular or deluxe)	\$24.00 over contractor price
v)	Lights (ball diamond/soccer field)	\$15.21/hr – baseball \$19.02/hr - soccer
vi)	Event support (for tournaments and large events)	
-	First day	\$100.00
-	Each additional day	\$75.00
(vii)	Hourly onsite event support	\$72.50/hour
<b>Photocopying</b>		<b>See Schedule A – Administration</b>
<b>Research Fee</b>		<b>See Schedule A – Administration</b>

<b>SCHEDULE J</b>		
<b>RECREATION &amp; PROPERTY SERVICES DEPARTMENT</b>		
	<b>FEE</b>	
<b>Mayfield, Caledon Centre and Caledon Pools</b>		
2009		
<b>Private Rentals</b> Private/Hours – Ranges depending on services required	\$59.00 - \$281.00	
<b>Public swim</b> Ranges depending on age, type of activity and length of program	\$2.00 - \$215.00	
<b>Lessons</b> Note – no GST under 15 years old Swim Kids – Leaders courses Leadership workbooks/materials	\$74.50 - \$214.00 Fees & costs incurred	
<b>ROOM RENTALS</b>		
<b>Community Centres</b> Rooms are available to accommodate groups of various sizes	\$20.00 - \$870.00	
Miscellaneous services at some locations – linens, dishes, wine glasses, bartender, table rentals	\$1.30 - \$159.00	
Security deposit/Damage Deposit (GST exempt)	\$50.00 - \$250.00	
	<b>FEE</b>	
<b>ICE RENTALS</b>		
<b>Albion Bolton Arena, Mayfield, Caledon East &amp; Lloyd Wilson Arena</b>	<b>1 August 2008 – 1 August 2009</b>	<b>1 August 2009 – 1 August 2010</b>
Rates vary depending on prime time, subsidized, non-prime (1 hour rental)	\$84.11 - \$225.50	\$84.11 - \$332.50
<b>Statutory holidays</b> Ice rental – minimum 7 hour booking (excluding December 25 <sup>th</sup> , 26 <sup>th</sup> and January 1 <sup>st</sup> – CLOSED)	Prime rate + additional charge Double time for staff wages	
<b>Public skating</b>	<b>2008</b>	<b>2009</b>
Rates vary based on age and family size, includes shinny and ticket ice	\$1.75 - \$8.00	\$1.75 - \$8.25
<b>Floor rates</b>	\$48.00 - \$788.00	\$48.00 - \$812.00
<b>Summer Camp</b>		
Various weekly camps	\$72.00 - \$306.00	\$72.00 - \$315.00
Extended camp fees	\$13.50 - \$42.00	\$14.00 - \$43.00
<b>Friends at Play</b> – preschool various 2 day and 3 day programs	\$250.00 - \$591.00	\$259.00 - \$609.00
<b>Robert F. Hall Secondary School</b> Evening rentals – hourly	\$15.00 - \$20.00	\$15.50 - \$21.00
<b>Brochure</b> Advertising	\$142.00 - \$3167.00	\$146.00 - \$3262.00
<b>Multiple copies of Recreation Brochure</b>	\$1.00 each additional copy	
<b>Non-resident fee</b> (additional charge) per program	\$15.50	\$16.00
<b>Non-resident fee</b> (additional charge) - Fitness Membership	\$31.00	\$32.00
<b>Cancellation/Changes</b>		
Room rentals and programs	\$10.50 - \$116.50	
Ice rentals with less than 14 days notice	No refund	
Duplicate receipt	\$10.00	
<b>Ice/Board Advertising</b>	\$250.00 - \$2256.00	
<b>Memberships</b>	\$50.00 - \$572.00	
<b>Pre-Registered Programs</b>	\$3.00 - \$304.00	
<b>Copy of Parks and Recreation Master Plan</b>	\$4.00	
<b>Tender Documents</b>		<b>FEE</b>
i)	Project cost estimate \$0 > to \$50,000	\$0
ii)	Project cost estimate \$50,001 > to \$100,000	\$25.00
iii)	Project cost estimate \$100,001 > to \$500,000	\$50.00
iv)	Project cost estimate \$500,001 >	\$100.00
<b>NOTE - For specific rates at each facility consult the appropriate facility office</b>		