



Accessibility Advisory Committee Minutes  
Thursday, January 13, 2011  
6:00 p.m.  
Committee Room, Town Hall

Members Present:  
Chair: M. Tymkow  
R. Cowan  
D. Farrace

Members Absent:  
Councillor R. Whitehead (illness)

Town Staff  
Accessibility Program Co-ordinator: L. Ricciuti

1. **CALL TO ORDER**

The meeting was called to order at 6:14 p.m.

2. **APPROVAL OF AGENDA**

Moved by: D. Farrace

AAC-2011-001

That the Agenda for the January 13, 2011 Meeting be approved.

Carried.

**3. DISCLOSURE OF PECUNIARY INTEREST**

None Stated

**4. RECEIPT OF MINUTES**

Moved by: R. Cowan

AAC-2011-002

That the minutes of the November 25, 2010 Accessibility Advisory Committee meeting be received.

Carried.

**5. REGULAR BUSINESS**

A. ADM-2011-001 – Post Election Accessibility Report

The committee discussed the accessibility issues raised during the feedback process and indicated that every effort should be made to ensure all the concerns are looked into during the next election process.

B. Presentation to Council re: Accessibility Audit Project

Committee agreed to introduce the Accessibility Audit Project when it comes to Council.

Introduction will include background information regarding the project (need for accessible improvements) followed by an introduction of SPH Planning & Consulting.

C. Accessibility Audit Summary Report - *draft*

This matter was rolled into discussion under Item B.

D. Accessible Parking Awareness

The committee raised the need for increasing parking awareness within the community. Committee would like to engage in an editorial piece outlining the importance of courteousness towards designated accessible parking spaces.

E. 2011 Accessibility Plan – work plan development

Committee discussed developing a few initiatives to be incorporated in the 2011 Accessibility Plan that the Committee can work towards. Further discussion on this matter will take place at the next meeting.

F. Site Plan Review – SPA 10-62  
Hardrock/Hardwall Headquarters (proposed industrial building) – 16 Simpson Road

The following comments were submitted to Michael Rajk:

- Please indicate where light stands or exterior lighting fixtures will be placed.

G. Site Plan Review – SPA 10-118  
SMS Logistics (trucking terminal) – Wiggins Road

The following comments were submitted to Brian Lauder:

- Please consider adding a designated accessible parking space.
- Please clarify whether or not the main entrance is automatic for ease of access.
- Please identify where light stands are being placed on the site.

**6. ADJOURNMENT**

The meeting adjourned at 8:22 p.m.

**7. NEXT SCHEDULED MEETING**

The next meeting will be held on February 17, 2011, at 6:00 p.m. in the Committee Room, Town Hall.