TOWN OF CALEDON

Accessibility Advisory Committee Minutes
Thursday September 23, 2010
6:00 p.m.
Committee Room, Town Hall

Members Present:
Chair: M. Tymkow
Councillor R. Whitehead (arrived at 6:48 p.m.)
R. Cowan
D. Farrace

Town Staff
Accessibility Program Co-ordinator: L. Ricciuti

## 1. CALL TO ORDER

The meeting was called to order at 6:11 p.m.

## 2. APPROVAL OF AGENDA

Moved by: R. Cowan AAC-2010-022

That the Agenda for the September 23, 2010 Meeting be approved.

Carried.

## 3. DISCLOSURE OF PECUNIARY INTEREST

None Stated

## 4. RECEIPT OF MINUTES

Moved by: M. Tymkow AAC-2010-023

That the minutes of the July 15, 2010 Accessibility Advisory Committee meeting be received.

Carried.

## 5. REGULAR BUSINESS

**A.** TTY Service

The Committee discussed different options related to TTY Service. The Committee requested staff look into the Bell Relay Service offered by Bell Canada, specifically confidentiality protocol. It was also suggested that staff contact the hearing society for further information on TTY Service and other technological advancements that may exist to help communication measures with the hearing impaired.

**B.** 2010 Accessibility Plan Verbal Update

Laura Ricciuti provided an update on the status of the initiatives identified in the 2010 Plan. The Committee expressed satisfaction with the level of progress made and would like to discuss developing initiatives for the 2011 Plan at the next meeting.

**C.** Site Plan Review SPA 10-72

The following comments were submitted to Brian Lauder, Community Development Planner:

- Please identify where the snow storage, loading and delivery areas will be.
- Please consider adding a light standard in close proximity to the accessible parking.
- Please add at least one accessible parking space to the large parking area. Refer to enclosed diagram for details.
- Please refer to the enclosed recommended designated parking design standards for the accessible parking space.
- Please ensure the main entrance is fully accessible with automatic doors.
- Please ensure all entrances are barrier free and don’t consist of any planters or garbage receptacles that could create a barrier.

**D.** Site Plan Review SPA 10-80

The following comments were submitted to Brian Lauder, Community Development Planner:

- Please consider adding a few more curb cuts - refer to enclosed diagram for details.
- Please identify where the snow storage, loading and delivery areas will be.

- Please identify where light stands are placed as the site plan doesn't seem to outline them.
- Please refer to the enclosed recommended designated parking design standards for the accessible parking space.

**E.** Site Plan Review SPA 10-88

The following comments were submitted to Stephanie McVittie, Intermediate Development Planner:

- Please consider relocating drop off/delivery area so that it is not adjacent to the barrier free parking area.
- Please ensure the main entrance is fully accessible with automatic doors.
- Please ensure all entrances are barrier free and don't consist of any planters or garbage receptacles that could create a barrier.
- Please consider adding more curb depressions along both the vehicle and bus drop off areas.

**G.** Site Plan Review SPA 10-90

The following comments were submitted to Brian Lauder, Community Development Planner:

- Please identify curb depressions.
- Please clarify the type of proposed access lift.

- Please indicate where designated parking signs will be placed.
- Please clarify whether or not the main entrance is automatic for ease of access.
- Please ensure the main entrance is free of any obstacles such as garbage receptacles and planters.

## 6. ADJOURNMENT

The meeting adjourned at 7:47 p.m.

## 7. NEXT SCHEDULED MEETING

The next meeting will be held on November 25, 2010, at 6:00 p.m. in the Committee Room, Town Hall.