



Accessibility Advisory Committee Minutes
Thursday July 15, 2010
6:00 p.m.
Committee Room, Town Hall

Members Present:

Chair: M. Tymkow
Councillor R. Whitehead
R. Cowan

Members Absent:

M. Ramlall (regrets)

Town Staff

Accessibility Program Co-ordinator: L. Ricciuti

1. **CALL TO ORDER**

The meeting was called to order at 6:15 p.m.

2. **APPROVAL OF AGENDA**

Moved by: M. Tymkow

AAC-2010-020

That the Agenda for the July 15, 2010 Meeting be approved.

Carried.

3. **DISCLOSURE OF PECUNIARY INTEREST**

None Stated

4. RECEIPT OF MINUTES

Moved by: R. Cowan

AAC-2010-021

That the minutes of the June 17, 2010 Accessibility Advisory Committee meeting be received.

Carried.

5. REGULAR BUSINESS

- A.** Report RPS-2010-016 re: Caledon Central Pool Accessibility Project

Wendy Rowland, Acting Director of Recreation came to the meeting to discuss the new fundraising efforts for a mobile set of steps in the Caledon Pool, to aid with accessibility.

- B.** Accessibility Election Training Module

The Committee discussed the training module and other information that will be included in the training of election staff, such as, instructions in the training handbook.

- C.** Suggestions for Assistive Devices re: Customer Service Counters & Election Day Purposes

Committee discussed assistive devices that were purchased for service counters and for the

election. The Committee suggested adding soft-gel pens with a large tip.

D. Site Plan Review SPA 10-67

The following comments were submitted to Michael Rajk, Community Development Planner:

- Please consider the following the recommended design standards enclosed for designated accessible parking spaces.
- Please provide a curb cut at the side entrance.
- Please indicate where Designated Accessible Parking Signs will be posted for each designated parking space.
- Please ensure all main entrances are kept free of any garbage receptacles, planters or other items that may create a barrier.
- Please ensure main entrances are automatic.
- Please clarify where light stands will be placed.

E. Site Plan Review SPA 10-68

The following comments were submitted to Brian Lauder, Community Development Planner:

- Please include a curb cut at the top of the hatched area in front of both Main Entrances.
- Please demonstrate where Accessible Parking Signs will be posted for each designated space.
- Please indicate where the snow storage, loading and delivery locations will be.
- Please consider the use of the designated parking design enclosed.
- Please ensure all main entrances are kept free of any garbage receptacles, planters or other items that may create a barrier.

F. Site Plan Review SPA 10-69 & SPA 06-47

The following comments were submitted to Stephanie McVittie, Intermediate Development Planner:

- Please add a curb cut anywhere along the walkway from the main entrance into the addition to the corner edge of the building.
- Please ensure each designated parking space has a designated sign.
- Please consider using the recommended Designated Parking Regulations for all new and existing designated parking areas.

G. 2010 Accessibility Plan – Verbal Update

This item has been rescheduled for the September 16, 2010 Meeting.

H. Site Plan Project – Develop List of Priority Sites

The Committee discussed the site plan project and would like to have the following places reviewed:

- Main Shopping centres in Bolton
- Restaurants in all of Caledon
- Gas Stations and Convenient Stores in all of Caledon

The Committee inquired as to which Department is responsible for ensuring site plans are in full compliance with site plan approval.

6. ADJOURNMENT

The meeting adjourned at 8:36 p.m.

7. NEXT SCHEDULED MEETING

The next meeting will be held on September 16, 2010, at 6:00 p.m. in the Committee Room, Town Hall.