



Accountability and Transparency Committee Meeting Minutes  
Wednesday, April 7, 2010  
10:00 a.m.  
Palgrave Room, Town Hall

Members Present

Chair: B. Duncan  
Vice-Chair: D. White  
Mayor M. Morrison  
Councillor D. Beffort  
Councillor R. Whitehead (arrived at 10:40 a.m.)

Town Staff Present

Chief Administrative Officer: D. Barnes  
Director of Administration/Town Clerk: K. Landry  
Municipal Solicitor / Prosecutor: C. Grant

1. **CALL TO ORDER**

The meeting was called to order at 10:05 a.m.

2. **APPROVAL OF AGENDA**

Moved by: M. Morrison

AT-2010-011

That the agenda for the April 7, 2010 Accountability and Transparency Committee Meeting be approved.

Carried.

3. **DISCLOSURE OF PECUNIARY INTEREST** – None.

4. **RECEIPT OF MINUTES**

Moved by: D. White

AT-2010-012

That the Accountability and Transparency Minutes from the March 31, 2010 meeting be received.

Carried.

5. **REGULAR BUSINESS**

A. Review of Draft Council Code of Conduct.

The Committee reviewed and revised the draft Council Code of Conduct for its next meeting.

B. Review of Draft Employee Code of Conduct.

The Committee reviewed and revised the draft Employee Code of Conduct for review at its next meeting.

C. Integrity Commissioner Service.

The Committee reviewed profiles of Integrity Commissioners that are providing their services to other Ontario municipalities. Staff outlined the process and timeframes associated with the issuing of a "Request for Proposal" to retain a company or individual to provide this service.

6. **CLOSED MEETING** - None

7. **ADJOURNMENT**

The meeting adjourned at 11:30 a.m.

8. **NEXT MEETING**

The next meeting will be held on Tuesday, May 11, 2010, at 1:30 p.m. in the Belfountain Room.