



Council Meeting Minutes  
Tuesday, April 14, 2009  
9:00 a.m.  
Committee Room, Town Hall

Mayor M. Morrison  
D. Beffort  
N. deBoer (Absent)  
A. Groves  
G. McClure  
R. Paterak  
J. Payne (Absent)  
A. Thompson (Arrived at 12:15 p.m. – on municipal business)  
R. Whitehead

Chief Administrative Officer: D. Barnes  
Director of Administration/Town Clerk: K. Landry  
Deputy CAO/Director of Corporate Services/Treasurer: R. Kaufman  
Director of Legal Services: N. Koltun  
Director of Planning & Development: M. Hall  
Chief Building Official: G. Middlebrook  
Director of Human Resources: R. Moore-Whitsitt  
Manager of Economic Development/Communications: N. Lingard  
Director of Recreation and Property Services: E. Eglite  
Chief Librarian: B. Manson  
Manager of Special Projects: M. Seguin  
Deputy Treasurer: F. Wong  
Manager of Engineering and Construction: D. Atkins

1. **CALL TO ORDER**

The Chair called the meeting to order at 9:04 a.m.

2. **APPROVAL OF AGENDA**

Moved by R. Paterak – Seconded by G. McClure

-2009

That the agenda for the April 14, 2009 Council Workshop Meeting be approved; and

That Council convene into Council Workshop.

Carried.

3. **DISCLOSURE OF PECUNIARY INTEREST** – none stated.

4. **COUNCIL WORKSHOP**

1. Strategic Planning

Norm Lingard, Manager of Economic Development & Communications presented the following information regarding strategic planning:

- What it is
- Strategic Management Components
- Guiding Principles
- Project Description and Process
  - Project initiation
  - Document Review & Strategic Listening
  - Framework Development
  - Validating the Framework
  - Refinement, Endorsement and Communication.

2. Development Charges

Cam Watson, Watson & Associates Economists Ltd. and Nick Oliveira of McCormick Rankin presented information regarding development charges:

- Broad Overview of DCA Calculation Methodology
- Town of Caledon Growth Forecasts
- Level of Service Cap Measures
- Proposed Capital Projects and Deductions
- Emerging DC Quantum
- Caledon DC Policy Issues re: Exemptions
- Proposed DC By-law Update Schedule

3. Staff/Council Expenses

Ron Kaufman, Treasurer and Karen Landry, Director of Administration/Town Clerk presented information on the policy details regarding staff/council expenses:


- Staff Expense Policy
  - Memberships and Association Fees
  - Mileage
  - Conference/Seminars/Education & Development Expenses
  - Other Expenses
  - Expense Approval – General
  - Accountability
- Council Expense Policy
  - Expense Limits
  - Information Technology Equipment & Services
  - Business Office
  - Community Involvement
  - Public Relations
  - Public Relations – Corporate Expense
  - Telecommunication Services & Supplies
  - Mileage
  - Conference/Seminars/Education – Travel & Meals
  - Miscellaneous
  - Acting Mayor
  - Expense Approval/Budget – General
  - Accountability


4. Councillor Area Renovations

Eriks Eglite, Director of Recreation & Property Services presented optimal layouts for the Councillor Area Renovations.

5. **ADJOURNMENT**

On verbal motion moved by Councillor Thompson, Council adjourned at 1:05 p.m.

  
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Doug Beffort, Chair

  
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Karen Landry, Clerk