



Council Meeting Minutes
Tuesday, March 3, 2009
4:00 p.m.
Committee Room, Town Hall

Mayor M. Morrison (arrived at 4:30 p.m.)
D. Beffort
N. DeBoer (absent- family emergency)
A. Groves
G. McClure
R. Paterak
J. Payne (absent – personal business)
A. Thompson
R. Whitehead

Director of Administration/Town Clerk: K. Landry
Director of Legal Services/Town Counsel: N. Koltun

1. **CALL TO ORDER**

The Chair called the meeting to order at 4:10 p.m.

2. **APPROVAL OF AGENDA**

Moved by A. Thompson – Seconded by A. Groves

098-2009

That the agenda for the March 3, 2009 Council Workshop Meeting be approved; and

That Council convene into Council Workshop.

Carried.

3. **DISCLOSURE OF PECUNIARY INTEREST**

None stated.

4. **COUNCIL WORKSHOP**

1. Council Processes and Procedures.

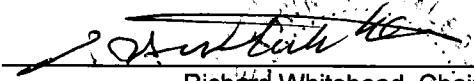
Director of Administration/Town Clerk presented information regarding council processes and procedures specifically on:


- Commencement time;
- Order of business;
- Council Inquiry Section;
- Notice provisions as it relates to Addendum matters;
- Closed session legislation requirements;
- Definitions;
- Budget/Council agenda and minute format;
- Committee agenda and minute standardization.

A report will be forwarded to Council to address any legislative requirements. An additional Council Workshop will be held to complete the review of the procedural by-law.

5. **ADJOURNMENT**

On verbal motion moved by Councillor Groves and seconded by Councillor Beffort, Council adjourned at 5:30 p.m.


Richard Whitehead, Chair


Karen Landry, Clerk