



Council Meeting Minutes
Tuesday, June 16, 2009
9:00 a.m.
Committee Room, Town Hall

Mayor M. Morrison (arrived at 9:20 a.m.)
D. Beffort
N. deBoer (arrived at 9:10 a.m., left at 11:00 a.m.)
A. Groves
G. McClure
R. Paterak
J. Payne (absent)
A. Thompson
R. Whitehead (absent)

Chief Administrative Officer: D. Barnes
Director of Administration/Town Clerk: K. Landry
Deputy CAO/Director of Corporate Services/Treasurer: R. Kaufman
Chief Building Official: G. Middlebrook
Manager of Economic Development/Communications: N. Lingard
Director of Recreation and Property Services: E. Eglite
Acting Director of Public Works & Engineering: L. Koehle
Manager of Special Projects: M. Seguin
Deputy Treasurer: F. Wong
Manager of Engineering and Construction: D. Atkins
Manager of Parks: B. Baird
Deputy Fire Chief: T. Lippers
Town Counsel/Director of Legal Services: N. Koltun
Director of Planning & Development: M. Hall
Legislative Services Supervisor/Deputy Clerk: D. Thompson

1. **CALL TO ORDER**

The Chair Councillor Groves called the meeting to order at 9:04 a.m.

2. **APPROVAL OF AGENDA**

Moved by A. Thompson – Seconded by R. Paterak

373-2009

That the agenda for the June 16, 2009 Council Workshop Meeting be approved; and

That Council convene into Council Workshop.

Carried.

3. **DISCLOSURE OF PECUNIARY INTEREST** – none stated.

4. **COUNCIL WORKSHOP**

1. Budget Process

Ron Kaufman and Fuwing Wong presented the following information regarding the Budget Process:

Challenges

- Long-Term Financial Planning Challenges
- Expenditure Challenges
- Revenue Challenges
- Asset and Liability Challenges

Guiding Principles

- Focus on cost efficient and effective service and program delivery
- Maximize revenues through a variety of sources
- Responsible use of debt
- Properly fund physical assets and liabilities
- Competitive property tax rates and user fees
- Long-term financial planning as the basis of sound financial management
- Ensure that growth pays for its appropriate share of growth related infrastructure costs

Timeframe of the Strategic Financial Plan

- Four years – to coincide with the term of Council
- This strategic financial plan will set the stage for the preparation of the 2010 budget
- At the start of the next term of the new Council, a review and update of the strategic financial plan will be undertaken

Strategic Financial Plan and the Annual Budget

- The direction of the annual budget process will be consistent with the principles and policies of the strategic financial plan

Financial Strategy

- Objectives
- Policies

2010 Budget Process - Business Plans

- Standard format business plan document for each department
 - Focus on what departments do
 - Major customers/clients
 - Previous year's achievements
 - Trends and challenges
 - Council work plan/priorities for the term of Council
 - Departmental priorities
 - Financial information/summaries
- Base Budget
 - The base budget (2009 approved budget) is the key starting point in the budget process
 - Provide the same base level of service as defined and approved by Council in the most recent budget process
- Adjustment Base Budget – Unavoidable Budget Increases/Decreases
 - Main categories include:
 - Mandatory increases due to new or changes to existing legislation
 - Increases in employee compensation
 - Annualization of new staff approved in previous year's budget
 - Annualization of services approved in previous year's budget
 - Inflationary adjustments to equipment, supplies and services
 - Increases for utilities
 - Changes to revenues
 - Impact of previously approved Town Council initiatives
 - Net result at this stage – e.g. Base Budget +/- Unavoidable Budget Increases/Decrease
- Road Map to Achieve Base Budget Reductions Target
 - Set departmental and/or corporate targets as per a Council direction and/or Council goal
 - Two classifications of budget reductions
 - Recommended budget reductions
 - Other budget reductions
 - Components of Recommended Budget Reductions
 - Service delivery efficiencies
 - New fees (revenues)
 - Fee rate increases
 - Other Budget Reductions to achieve the target
 - These reductions would not be recommended and would not be included in the preliminary operating budget
 - Suggestions to inform Council what it would take to achieve the Council direction/goal for budget reduction targets
 - These reductions are service level reductions or elimination of certain services
 - Detailed explanations of the impact of the reductions to the budget are provided to Council in order to understand the implications of such reductions and to make an informed business decision
- Unmet Needs
 - Currently known as "budget supplementals"
 - Request for increases to the base budget for delivery of enhanced levels of service, to meet increasing needs for same level of service, or to deliver a new service

- Two categories of unmet needs
 - Urgent unmet needs are those recommended by the Senior Management Team to Council to be approved additions to the base budget
 - Other unmet needs that have been identified as important considerations for Council but not recommended by the Senior Management Team as the most urgent items due to funding limitations in the budget process
- Summary
 - This new proposed process is about pertinent budget information
 - More informative and explanatory detail
 - Ability to review departmental information and roll up to an overall corporate level of consistent information from all departments
 - More information for decision making
 - Information about choices
 - Provides a basis for Council to methodically go through the budget and make the necessary recommendations regarding Council approved budget

2. Walkways.

Walkways are required to provide connectivity for pedestrians allowing convenient access to community amenity areas such as schools, parks, community centres, open space or park trail systems, transit routes or simply from one residential street to an adjacent one.

Staff outlined the provisions contained in the Town of Caledon Official Plan regarding:

- Bicycle Routes and Pedestrian Paths and the Bolton South Hill Secondary Plan
- Currently, there are 39 walkway blocks located in Bolton. There is one located on Longwood Drive that has never been opened as it does not connect to any linkage. Staff believe it was taken in the development process as a future Valleyland Trail connection.
- There is approximately an additional 22 walkway blocks throughout the rest of Caledon including locations in Palgrave, Caledon East, Mono Mills, Caledon Village, Inglewood and Valleywood.

Staff reviewed the Town Standard Walkway Block Detail and the Cedar Hedge Planting along a Walkway Block.

Information on the various existing and closed walkways were outlined.

Staff outlined the chronology of events regarding blocks specific to Royal Terrace Crescent and Sir Lancelot Court.

Parks staff installed trail counters, one on each side of Sir Lancelot Court in February 2009 and provided the following summary results:

DATE	Feb 9	Feb 24	Mar 9	Mar 18	Mar 25	Apr 7	Apr 15	May 7
East	304	277	703	330	111	425	1000	810
West	236	277	633	298	84	380	750	760

Most recent actions regarding the Sir Lancelot Court:

- Staff met on site with Jonathan Beckett of the OPP, Ian Ford of PACC/CPTED and Bob Paterson of OPP/CPTED on May 20, 2009.
- The OPP has committed to having the site included in its foot patrol route.
- PACC has suggested canvassing the community for neighbourhood input on the walkway blocks.
- At one time a light in the middle of the walkway block was suggested along the block from Royal Terrace Crescent to Sir Lancelot Court. Staff has circulated a letter to the four neighbouring properties to see if they are agreeable to this solution.
- Staff contacted Canada Post to remove the graffiti on the Canada Post Box.
- Staff contacted City of Brampton staff regarding the issue as other municipalities also face these challenges.
- The installation of lights or motion detectors is recommended.

Staff reviewed the following options and associated pros and cons:

- Continue to have on regular maintenance rotation and communicate with OPP.
- Propose to close the walkway block from Sir Lancelot Court to Fountainbridge Park. Post a sign indicating the proposed closure and timeline and assess neighbourhood reaction.

At this time, staff will continue to work with PACC and the OPP. Staff will also follow up with the neighbours regarding the installation of lights in the middle of the walkway block.

Moved by R. Paterak – Seconded by D. Beffort

374-2009

That Council rise out of Council Workshop.

Carried.

5. **COUNCIL COMMUNICATIONS/INQUIRIES AND ANNOUNCEMENTS**

Notices of Motion – June 22 Council Workshop

Moved by D. Beffort – Seconded by G. McClure

375-2009

That a Council Workshop be held on Monday, June 22, 2009 at the Caledon Community Complex from 3:00 p.m. – 5:00 p.m. regarding Mayfield West Phase II.

Carried.

6. **BY-LAWS**

Moved by A. Thompson – Seconded by R. Paterak

376-2009

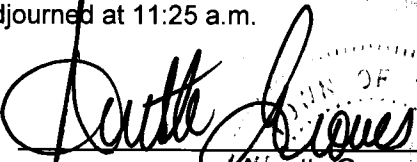
That the following by-laws be taken as read three times and finally passed in open council:

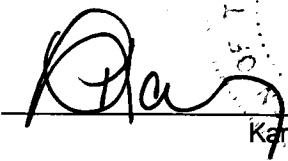
2009-076 To confirm the proceedings of the June 16, 2009 Council Meeting.

Carried.

7. **ADJOURNMENT**

On verbal motion moved by Mayor Morrison, Council adjourned at 11:25 a.m.


Annette Groves, Chair


Karen Landry, Clerk

