



Council Meeting Minutes  
Tuesday, September 8, 2009  
9:00 a.m.  
Committee Room, Town Hall

Mayor M. Morrison  
D. Beffort (absent – personal business)  
N. deBoer  
A. Groves  
G. McClure (absent – personal business)  
R. Paterak (absent – illness)  
J. Payne (absent – personal business)  
A. Thompson  
R. Whitehead

Chief Administrative Officer: D. Barnes  
Deputy CAO/Director of Corporate Services/Treasurer: R. Kaufman  
Director of Administration/Town Clerk: K. Landry  
Town Counsel/Director: N. Koltun  
Solicitor: P. de Sario  
Solicitor/Prosecutor: C. Grant  
Director of Planning & Development: M. Hall  
Manager of Policy: T. Salter  
Heritage Resource Officer: S. Drummond  
Manager of By-law Enforcement & Property Standards: G. Blakely  
Manager of Public Works: L. Zidar

1. **CALL TO ORDER**

The Mayor called the meeting to order at 9:07 a.m.

2. **APPROVAL OF AGENDA**

Moved by N. deBoer – Seconded by R. Whitehead

566-2009

That the agenda for the September 8, 2009 Council Workshop Meeting be approved as amended; and

That Council convene into Council Workshop.

Carried.

Moved by R. Whitehead – Seconded by N. deBoer

567-2009

That Council waive the procedural by-law to permit the introduction of a by-law regarding the execution of documentation for the design and construction of additional ice facilities at the Caledon Community Complex.

Carried.

3. **DISCLOSURE OF PECUNIARY INTEREST** – None stated.

4. **COUNCIL WORKSHOP**

Councillor Thompson assumed the role of Chair.

1. Graffiti.

Patricia de Sario outlined the following as it relates to graffiti and indicated the programs and authority currently in place to respond to acts of graffiti are:

- Property Standards by-law – Orders
- Public Works and Engineering – Removal on public works and parks
- Recreation and Property Services – Removal on Town facilities
- OPP – Charges

Cost to Town (2008):

- On park structures – approx. \$2,300
- On signs – \$13,200 to replace sign and \$3,100 to clean with graffiti remover
- On buildings - \$200 to \$300 each removal

Further Controls available to the Town are:

Passing of a By-law:

- Municipal Act – General Powers
- Municipal Act – Specific Powers
- Charter of Rights
- Not recommended by staff

Public Education and Awareness:

- Notices/flyers
- Seminars
- Coordination with PACC and the OPP
- Recommended by staff

Community Involvement:

- Reporting
- Removal
- Recommended by staff

Smart Design Principle:

- Cameras, vegetation, lighting and coatings
- Not a deterrent
- Costly
- Not recommended by staff

Other Municipalities:

- Out of 13 municipalities surveyed, 11 have not proceeded with the enactment of a by-law because it is difficult to enforce.
- Most municipalities have opted for a public education and awareness campaign and the involvement of the community.

Staff will be reporting to Council on this matter at the September 15, 2009 meeting and will be recommending:

- Public Awareness Campaign
- Education Seminars with OPP and PACC
- Online Reporting

## 2. Council Procedures.

Karen Landry reviewed the following sections of the procedural by-law:

Section 1(4)

- Currently provides that the scheduling of Council meetings may be altered by Council or the Clerk when deemed necessary to provide for public participation during evening hours with respect to a specific issue of public interest.
- Staff will bring forward a report to provide greater flexibility to accommodate early morning meetings.

Section 25

- To meet the notice provisions of the Municipal Act, staff will bring forward a report to enhance the current notice provisions of the procedural by-law to indicate that when a Special Meeting of Council is called, the Agenda will be posted on the Town's website as soon as the agenda is prepared.
- To provide consistency with the commencement time of Regular Council meetings and Council Meetings established primarily for Workshop matters, staff will bring forward a report to amend the procedural by-law to have both types of meetings commence at 9:30 a.m. beginning in 2010.

#### 2010 Council Schedule

- A draft 2010 Council Schedule was circulated for review and the report requesting approval of the schedule will be listed on the September 15, 2009 meeting.

Nadia Koltun reviewed the definition of various types of council meetings as outlined in the procedural by-law specifically regular and special meetings.

- There are no rules about “other meetings”, a collection of councillors assembled together to discuss matters relevant to the Town of Caledon as a statutory corporate entity, in a place in the Town of Caledon, regardless of time, date and number of councillors present could qualify as an “other meeting”.
- The Municipal Act applies to all of these meetings because the definition of “meeting” in the Act includes any regular, special or other meetings of a council. Accordingly every one of these meetings, whether regular, special or “other”, is required to be open to the public.
- A legal meeting is one where the decisions made by the Council members assembled can be enforced in a court of law. (Sometimes these meetings are characterized as ‘business meetings’.) For any of these meetings to qualify as a legal meeting, the criteria for council meetings set out in the Municipal Act must be met.
- These criteria are:
  - The meeting takes place in the Town of Caledon;
  - A quorum of councillors is present;
  - The rules for the regular or special meeting as set out in the procedural by-law are followed including the requirement for public notice, an agenda, scheduled time and date, etc.;
  - A record is made of the decisions taken at the meeting by the Clerk;
  - The head of Council presides at the meeting;
  - The meeting is open to the public; and
  - Decisions are made by a public vote.

#### 3. Cultural Heritage Landscapes Inventory Phase 1 & 2 Reports; Review of Built Heritage Resources Inventory; and Next Steps for both Inventories.

Sally Drummond, Heritage Resource Officer reviewed the following information regarding Built Heritage Resources Inventory:

##### Background:

- International recognition of Cultural Heritage Landscapes (UNESCO guidelines 1992)
- Provides a broader understanding of heritage
- The context of built heritage features is considered as important as the individual features
- OP heritage resources policy review 1993 – 2002
- Cultural Heritage Landscapes addressed as 1 of 3 key components of heritage resources (others are built heritage and archaeological resources)
- Conformity with Provincial Policy Statement (“significant Cultural Heritage Landscapes shall be preserved”)
- OPA 173 appealed by aggregate community 2002
- OMB settlement reached 2004

The Official Plan Policy (2004) states that an inventory of candidate cultural heritage landscapes shall be prepared by the Town and maintained through the Heritage Resource Office. A cultural heritage landscape identified through this inventory shall be incorporated into the Plan by way of an Official Plan Amendment. A cultural heritage landscape identified by either this section or by a Cultural Heritage Survey will be appropriately conserved and may be considered for designation under the Ontario Heritage Act.

The Official Plan defines that a Cultural heritage landscape shall mean a defined geographical area of heritage significance which has been modified by human activities. Such an area is valued by a community, and is of significance to the understanding of the history of people or place. Cultural heritage landscapes include any area that is an ensemble of cultural heritage resources such as a neighbourhood, townscape, roadscape including heritage roads, farmscape, or waterscape that is of significance because it illustrates noteworthy historic relationships between people and their surrounding environment. A cultural heritage landscape must also have an appropriate degree of integrity.

##### Prior Studies/Reports:

- 2003 Criteria for the Identification of Cultural Heritage Landscapes
- guidelines for identifying and evaluating Cultural Heritage Landscapes
- initial application of Criteria guidelines undertaken as part of OMB settlement for OPA 173 Cultural Heritage Policies 2004 Rockside Cultural Heritage Landscape Study

- resulted in draft OPA 211 (2006)
- Purpose of Inventory
- Establish high level Town wide inventory in accordance with OP policies
- Phase 1 completed 2005
- Phase 2 completed 2006, revised 2008
- Reports consolidated April 2009

Andre Scheinman Heritage Preservation Consultant & Caroline Marshall, ENVisionENVision-The Hough Group outlined the following:

- Why Identify Cultural Heritage Landscapes:
- Maintain continuity with history – the places, people and events that have shaped Caledon
- Provides a comprehensive approach to protection of built and landscape heritage features and attributes
- Fostering of civic pride, sense of community
- Contributes to character of place, maintenance of scenic qualities
- Linked to economic, tourism benefit – day trips, stimulus for local businesses, agri-tourism, recreation

The Study Process included:

- Background and archival research to identify history of former townships, settlement patterns and historic land ownership
- Visual reconnaissance of study areas and comparison of existing fabric with historic mapping (1859 Tremaine Map, 1877 Peel Atlas)
- Screening/evaluation of areas using Council approved methodology and criteria (Criteria for the Evaluation of Cultural Heritage Landscapes, 2003)
- Areas that met criteria are recommended for identification and listing as Cultural Heritage Landscapes, with consideration for designation as Heritage Conservation Districts

Evaluation Criteria:

- Is associated with events that made significant contributions to the broad patterns of history (at any level – local, regional, national, etc.) i.e. strong association with central themes; or
- Is closely associated with the lives of individuals and/or families who are considered significant to the history of the area; or
- Embodies the distinctive characteristics of a particular settlement pattern or lifeway whether derived from ethnic background, imposed by the landscape, was the practice of a specific historic period or a combination of the above; or
- Manifests a particularly close and harmonious long-standing relationship between the natural and domestic landscape; or
- Has yielded or is likely to yield information important to prehistory or history; or
- Is strongly associated with the cultural and/or spiritual traditions of First Nations or any other ethnic and/or religious group

Key Findings:

14 areas identified as Cultural Heritage Landscapes based on evaluation criteria

- 8 in former Caledon Township
  - The Far Northwest Corner -west half of concession IV WHS (east side of Mississauga Road), including the western edge of Caledon Lake, west to the Townline (Winston Churchill Blvd.) and from High Point Sideroad to the Townline
  - Alton and Environs –Village of Alton, including the Pinnacle in the north and the confluence of upper Credit tributaries, the Alton Branch (Shaw's Creek) and the Orangeville Branch to the southeast
  - Melville Area – historic railway junction centred on Willoughby Road and High Point Sideroad
  - Belfountain and the Credit River Gorge – scenic river valley from the falls below the village of Cataract to the intersection of Grange Sideroad and McLaren Road. Extensive and significant industrial heritage associations as well as the early and relatively intact village of Belfountain
  - Rockside – Area still known as Rockside in the southwest corner of the former Caledon Township. Settled in 1821 by a group of Scots. Topographically isolated from the eastern section of the Township by the spine of the Escarpment, the community developed into a coherent and distinct entity.
  - Inglewood: Railway Village – excellent example of a railway junction village with one railway still active and the other represented by the Caledon Trailway. Intact building fabric within the old core and the surviving and adaptively used early stone mills along Maple Avenue.

- Former Settlement of Silver Creek – located on Kennedy Road between Grange Sideroad and Escarpment Sideroad, this former hamlet is located close to the centre of the former Caledon Township, and derived its name from Silver Creek, a tributary of the Credit River.
- Scottish Settlement Along St. Andrew's Road – substantial early stone farmhouse and buildings just north of the early stone church of St. Andrew's (being restored by the Friends of St. Andrew's). Stonework clearly associated with early Scottish settlers, quarried virtually on site, and in contrast to other buildings in the vicinity.
- 3 in former Chinguacousy Township
  - Farmsteads of former Chinguacousy Township – farmstead grouping of high integrity with house and barns from the respective farms, representative of different periods, and centered on the fine stone schoolhouse at the corner of Creditview Road and Old School Road.
  - Cheltenham and the Brickworks – highly intact core village with particular regard to structures along Creditview Road. Long-standing industrial tradition beginning with mills and early brick-making in the area still exemplified by the large brick kilns at Mississauga Road and Mill Street, of heritage importance in their own right. Important views of the brickworks are seen from the south along Mississauga Road.
  - Former Credit Valley Railway – still an operational rail line to Orangeville, the CVR was established with several branches to improve trade opportunities in Southern Ontario. The tracks to Orangeville and branch line to Elora were opened in 1879 and included the well-known Forks of the Credit trestle bridge in Belfountain. (CVR was identified in Mayfield West Phase 2 CHL Assessment and added to town-wide inventory)
- 3 in former Albion Township
  - South Albion Farmsteads – excellent extended example of the typical farmstead types of the area ranging from relative early to late 19<sup>th</sup> century with the comparatively large Providence Cemetery underscoring the community life of the area.
  - Bolton's Historic Core – the earliest and most developed 19<sup>th</sup> century settlement in the area, the residential and commercial core of Bolton (within the original village plan) remains relatively intact. Its early (c.1824) milling associations are still recognizable.
  - Irish Settlement of Northwest Albion – focused around the northern section of Innis Lake Road/Glen Haffy Road and contains a large section of relatively 'wild' land now associated with the Bruce Trail and the Glen Haffy trout ponds. Representative of broader area of Albion Township dominated by Irish settlement in the early to mid - 19<sup>th</sup> century.

Moved by N. deBoer – Seconded by A. Groves

568-2009

That Council rise out of Council Workshop.

Carried.

## 5. REGULAR BUSINESS

Mayor assumed role as Chair.

1. Chief Administrative Officer Verbal Report re: Caledon East Arena Phase II – Authorization to Retain Architect.

Moved by N. deBoer – Seconded by R. Whitehead

569-2009

That the Verbal Report from the CAO regarding the Caledon East Arena – Phase II – Authorization to Retain Architect for a second ice surface hereinafter referred to as “the Project” and the related Community Adjustment Fund \$7 million funding be received; and

That relying on those provisions of the Purchasing By-law which permit a negotiated contract in certain circumstances, MacLennan Jaunkalns Miller Architects be engaged to provide architectural services for the Project, McDonald Brothers Construction Inc. be engaged for the purpose of design and construction of “the Project”; and

That a By-law be enacted authorizing the Mayor and Clerk to execute and sign all required agreements and/or contracts related to the Project; and

That the CAO be delegated the necessary power and authority to complete the project by March 31, 2010; and

That the budget for the Project be set at a maximum of \$7 million with funding provided by the CAF grant; and

That reporting of major contracts and agreements be communicated to Council on an as needed basis by the CAO.

Carried.

**6. BY-LAWS**

Moved by R. Whitehead – Seconded by N. deBoer

570-2009

That the following by-laws be taken as read three times and finally passed in open council:

2009-116 To execute documentation in regard to the design and construction of additional ice facilities at the Caledon Community Complex.

2009-117 To confirm the proceedings of the September 8, 2009 Council Meeting.

Carried.

**7. ADJOURNMENT**

On verbal motion moved by Councillor Thompson and seconded by Councillor Groves, Council adjourned at 12:05 p.m.

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Marolyn Morrison, Mayor

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Karen Landry, Clerk