

THE CORPORATION OF THE TOWN OF CALEDON

BY-LAW NO. 2011-160

A by-law to establish and require payment of various fees and charges for services provided by the Town of Caledon and planning applications and to repeal By-law No. 2011-018, 2011-019, 2011-103 and 2011-108

WHEREAS the *Municipal Act, 2001* authorizes a municipality and a local board to pass by-laws imposing fees or charges for services or activities provided or done by or on behalf of it and for various types of licences, permits and approvals;

AND WHEREAS section 69(1) of the *Planning Act*, R.S.O. 1990, c.P.13, as amended provides that the Council of a municipality, by by-law may establish a tariff of fees for the processing of applications made in respect of planning matters.

NOW THEREFORE the Council of The Corporation of the Town of Caledon ENACTS as follows:

1. In this by-law,

“costs” means any and all disbursements incurred by the municipality, and includes, but is not restricted to, any registration costs, title search costs, corporate search costs, survey costs, reference plan costs, advertising costs, circulation costs, notification costs, duplication costs, appraisal costs, outside counsel fees, paralegal fees, site inspection costs and any applicable taxes including P.S.T. and H.S.T.;

“property owner” includes the registered owner of property or any person, firm or corporation having control over or possession of the property or any portion thereof, including a property manager, mortgagee in possession, receiver and manager, trustee and trustee in bankruptcy;

“site inspection costs” means non-routine inspections performed by Town staff and specifically excludes the performance of inspections required pursuant to the *Building Code Act* and the Building Code;

“Town” means The Corporation of the Town of Caledon.

2. (1) Any person requesting or applying for the services or approvals listed in the attached schedules attached hereto and forming part of this by-law shall pay the fees listed for that service or approval as set out in the attached schedules.

(2) No request by any person for a service or approval listed in the attached schedules shall be acknowledged or performed by the Town unless and until the person requesting the service or approval has paid the fee or charge for the service or approval as set out in the attached schedules, unless noted otherwise.

3. **FEES**

The Town may request a deposit of up to fifty percent (50%) of the applicable fee or charge, payable in advance, if one or more of the following circumstances are applicable:

(1) the applicant is a non-resident;

(2) the applicant does not carry on business in the Town;

(3) the applicant is a first time applicant;

(4) the applicant:

- (i) has previously failed to pay a fee or charge imposed by the Town in a timely fashion; or
 - (ii) is currently or has previously been indebted to the Town;
 - (5) the service or activity to be provided by the Town is for a substantial period of time;
 - (6) the service or activity requested by the applicant is not the usual type of service or activity provided by the Town; or
 - (7) the past conduct of the applicant or, if applicable, of the organization he or she represents has been such that the Town on reasonable grounds may anticipate damage resulting from the applicant's or the organization's use of Town property.
4. All Town accounts and invoices are due and payable when rendered.
- (1) Outstanding Town accounts and invoices shall bear interest at the rate of 1.5% monthly or 18% per annum, calculated from the first day of the month after the account is overdue.
 - (2) In addition to the fees noted in subsection 4(1) if peer or legal review costs are incurred by the Town in the processing of a planning application by the Town, the applicant is required to pay these costs to the Town.
 - (3) Where Staff determines upon reasonable grounds that peer and legal review costs will be encountered during the processing of a planning application, the applicant shall deposit with the Town \$25,000.00 or \$10,000.00 depending on the extent of peer and legal review costs that Staff determines are likely to be encountered.
 - (4) If peer and legal review costs during the processing of a planning application exceed the amount deposited with the Town, the applicant shall re-establish the full amount of the deposit or such other reasonable amount as is determined by Staff.
 - (5) If peer and legal review costs incurred by the Town in the processing of a planning application are less than the amount deposited with the Town, the Town shall reimburse the unused portion of the deposit.
5. The Town may refuse to provide a service to an applicant or accept an application for a licence, permit or approval where the applicant or the organization he or she represents owes past fees or charges, including any costs or penalties, to the Town.
6. The Town may require that an applicant pay the fees or charges prescribed under this by-law or any interest or penalties due and owing under this by-law by means of a certified cheque, cash or money order where the applicant or the organization he or she represents has previously submitted to the Town a Non-sufficient fund (NSF) cheque or has stopped payment on a cheque submitted to the Town.
7. The fees and charges listed in the schedules to this by-law shall, where applicable, be subject to any applicable provincial and federal taxes.
8. Unless otherwise provided, each and every fee or charge imposed under this by-law shall be increased each calendar year by the same percentage as the annual increase in the Consumer Price Index for the previous twelve months.
9. (1) An administration fee calculated at the rate of 15% of the amount of the fee or charge imposed by the Town shall, where applicable, be added to the fee or charge.
- (2) Notwithstanding section 9(1), an administration fee calculated at the rate of 6% of the total cost of the project is applicable where the project is an infrastructure project and the parties to the project are the Province of Ontario, The Regional Municipality of Peel or any of the lower tier

municipalities in the Regional Municipality of Peel.

10. (1) The fee for a Town souvenir is the cost to the Town of the purchase of the souvenir plus the administration fee.
- (2) The fee for a Town souvenir shall not apply to any souvenir distributed for Town promotional purposes by Town Staff or by Town Councillors.
11. Outstanding Town accounts and invoices shall bear interest at the rate of 1.5% monthly or 18% per annum, calculated from the first day of the month after the account is overdue.
12. The Treasurer shall add the fees and charges imposed pursuant to this by-law to the tax roll for any real property in the Town for which all of the owners are responsible for paying fees and charges under this by-law and collect them in like manner as municipal taxes.
13. If a court of competent jurisdiction declares any provision, or any part of a provision of this by-law to be invalid, or to be of no force and effect, it is the intention of Council in enacting this by-law, that each and every other provision of this by-law authorized by law, be applied and enforced in accordance with its terms to the extent possible by law.
14. The Town Treasurer may amend the schedules attached to this by-law in order to reflect any legislative or regulatory changes and to make corrections in regard to commodity taxes.
15. The following Schedules form part of this By-law:

Schedule	Department	Effective Date
A	Corporate Services Department	January 1, 2012
B	Development Approvals & Planning Policy Department	January 1, 2012
C	Fire & Emergency Services Department	January 1, 2012
D	General Governance & Administration Department	January 1, 2012
E	Library Services	January 1, 2012
F	Parks & Recreation Department	January 1, 2012
G	Police Services	January 1, 2012
H	Public Works Department	January 1, 2012

16. By-law No. 2011-018, 2011-019, 2011-103 and 2011-108 is hereby repealed.
17. This by-law is effective January 1, 2012.
18. This by-law may be referred to as the "Fees By-law".

**READ THREE TIMES AND FINALLY
PASSED IN OPEN COUNCIL
THIS 6th DAY OF DECEMBER, 2011.**

Marolyn Morrison, Mayor

Karen Landry, Clerk

**TOWN OF CALEDON
FEES BY-LAW**

2012

2012 Fee (Excl. Taxes)	HST	Total Fee
-----------------------------------	------------	------------------

SCHEDULE A

CORPORATE SERVICES DEPARTMENT

NSF Cheque	Per cheque	\$36.00		\$36.00
Late payment charges for invoices past due	Per Month	1.5%		1.50%

MAPS

Air Photos (digital reproduction)	8 1/2" x 11"				
	8 1/2" x 14"				
	11" x 17"		\$25.00	\$ 3.25	\$28.25
	24" x 36"		\$75.00	\$ 9.75	\$84.75
	36" x 48"		\$125.00	\$ 16.25	\$141.25
Development Map	24" x 36" Colour		\$25.00	\$ 3.25	\$28.25
Provincial Plan area map	11" x 17"		\$2.52	\$ 0.33	\$2.85
	24" x 36"		\$25.00	\$ 3.25	\$28.25
Registered Plan Map	24" x 36" Colour		\$25.00	\$ 3.25	\$28.25
Street guide/street name listing	Colour		\$20.00	\$ 2.60	\$22.60
Town of Caledon Maps	Town of Caledon Map - 11" x 17" Colour		\$2.52	\$ 0.33	\$2.85
Caledon Wall Map	Shows major settlement & roads network 24" x 36" Colour		\$25.00	\$ 3.25	\$28.25
Ward Maps	11" x 17" Colour		\$2.52	\$ 0.33	\$2.85
Zoning By-law Maps	8 1/2" x 11" - Black & White		\$0.70	\$ 0.09	\$0.79
	24" x 36" - Black & White		\$6.20	\$ 0.81	\$7.01
Official Plan Schedules	Colour		\$2.52	\$ 0.33	\$2.85
Municipal Numbering Book	Black & White		\$30.50	\$ 3.97	\$34.47
Special mapping or other Services	\$60.00/hour (one hour minimum charge and 30 minute increments thereafter)			Yes	Fee + HST
	plus packaging, postage and printing costs			Yes	Fee + HST

**TOWN OF CALEDON
FEES BY-LAW**

2012

TAX COLLECTION

2012 Fee (Excl. Taxes)	HST	Total Fee
-----------------------------------	------------	------------------

Arrear Notice - for each notice done 3 times a year		\$5.00		\$5.00
Change of Ownership - for any changes to the tax rolls		\$30.00		\$30.00
Duplicate tax bill		\$20.00		\$20.00
Mortgage Company Fee - per transaction cost for all payment submitted by mortgage companies		\$5.00		\$5.00
Municipal tax sales - process and documents	Fees and costs incurred	Fees and costs incurred		
Post Dated Cheque Retrieval		\$20.00		\$20.00
Statement of Account - up to 2 years of history		\$20.00		\$20.00
Statement of Account - more than 2 years of history		\$30.00		\$30.00
Tax Appeal Application - for any 357 application (with the exception of 357 (1) (d.1) Sickness or Extreme Poverty applications)		\$10.00		\$10.00
Tax certificate		\$50.00		\$50.00
Tax certificate - Fast track		\$75.00		\$75.00
Transfer Fee/Additions to Tax Roll		\$20.00		\$20.00
Written request for search of tax assessment rolls to provide information in respect of ownership and tax status		\$18.00		\$18.00

Municipal Tax Sales	Tender Documents		Cost Recovery + 15% Admin.	Yes	Fee + HST
---------------------	------------------	--	----------------------------	-----	-----------

PURCHASING

Tender/Request for Proposal Documents			Cost Recovery + 15% Admin.	Yes	Fee + HST
---------------------------------------	--	--	----------------------------	-----	-----------

TOWN OF CALEDON

FEES BY-LAW

2012

2012 Fee (Excl. Taxes)	HST	Total Fee
-----------------------------------	------------	------------------

SCHEDULE B

DEVELOPMENT APPROVAL AND PLANNING POLICY DEPARTMENT

SIGN BY-LAW

Sign Permit Application	to erect a sign other than a temporary, relocatable or mobile sign	per square meter	\$30.00		\$30.00
	Sign variance		\$358.00		\$358.00
	To alter or repair a sign		\$62.00		\$62.00
	Any sign erected without a prior permit issued	Applicable fee doubled			

COMPLIANCE LETTERS

Building Compliance Letter			\$61.00	\$ 7.93	\$68.93
Planning Compliance Letter			\$61.00	\$ 7.93	\$68.93
Heritage Designation and Cemetery Compliance Letter			\$61.00	\$ 7.93	\$68.93

OFFICIAL PLAN AND ZONING BY-LAW

Copy of Official Plan (Hard Copy)			\$129.00	\$ 16.77	\$145.77
Copy of Official Plan (CD)			\$20.00	\$ 2.60	\$22.60
Official Plan Schedules (Colour)	Per page		\$2.60	\$ 0.34	\$2.94
Copy of Comprehensive Zoning By-law (Hard Copy)			\$129.00	\$ 16.77	\$145.77
Copy of Zoning By-law (CD)			\$20.00	\$ 2.60	\$22.60
Annual subscription to amendments to the Comprehensive Zoning By-law (by e-mail)			\$50.00	\$ 6.50	\$56.50

NEC

Niagara Escarpment Plan Amendment			\$2,000.00		\$2,000.00
Niagara Escarpment Development permit application or renewal of application			\$300.00		\$300.00

TELECOMMUNICATIONS

Telecommunications site work application			\$3,500.00	\$ 455.00	\$3,955.00
Telecommunications co-location site work application			\$800.00	\$ 104.00	\$904.00

PUBLIC INFORMATION MEETINGS & ADVERTISING

Public Information Meeting - First Meeting	No Charge		\$0.00		\$0.00
Public Information Meeting - Second and Subsequent Meetings	Per meeting		\$100.00		\$100.00
Cost Recovery for Advertising public meetings in newspaper for Rezoning, Official Plan Amendments, Plan of Subdivision, or Plan of Condominium.		Cost Recovery + 15% Admin.		Yes	Fee + HST

TOWN OF CALEDON

FEES BY-LAW

PLANNING LAW

2012

2012 Fee (Excl. Taxes)	HST	Total Fee
-----------------------------------	------------	------------------

AGREEMENTS

Any Type of agreement <i>(except ii & agreements listed in the section below)</i>	i) including but not limited to - development charges deferral agreement - conditional building permit agreement - property tax deferral agreement - restrictive covenant agreements - easement agreements - release of any provision of an existing real property agreement - conveyance/transfer - leases of Town land for private purposes - release of enforcement orders registered on title ii) except: - a subdivision agreement - a site plan agreement - a grading, pre-servicing agreement, release, deed/conveyance - where these agreements are part of an active <i>Planning Act</i> Application	Agreement requiring not more than 7.5 hours work (inclusive of both law clerk and solicitor time) - \$515.00 plus costs	\$515.00	\$ 66.95	\$581.95
		Non-routine agreement requiring more than 7.5 hours of work (inclusive of both law clerk and solicitor time)	\$500 minimum		
			\$50/hour beyond 7.5 hours (law clerk)	\$ 6.50	\$56.50
			\$100/hour beyond 7.5 hours (solicitor)	\$ 13.00	\$113.00
Agreements arising from court enforcement of municipal by-laws or Provincial Statutes			Same fees as above	No taxes applicable	No taxes applicable

Any agreement arising from a decision of the Committee of Adjustment or the Ontario Municipal Board		\$515 plus costs		No taxes applicable
Telecommunications tower installation agreement	+ Costs*	\$2,060.00	\$ 267.80	\$2,327.80
Development charge credit agreement or front-ending financing agreement	+ Costs*	\$5,150.00	\$ 669.50	\$5,819.50
Preparation of a legal document for conveyancing purposes not otherwise listed herein		\$200.00	\$ 26.00	\$226.00
Processing of application for copy of executed development charges credit agreement (including copying)		\$100.00	\$ 13.00	\$113.00
Processing of replacement of a completed disclosure request	Copying charge per page See Schedule D			
Assumption By-law (except an assumption by-law which is part of a subdivision application)	+ Costs*	\$154.50	\$ 20.09	\$174.59
Registration and release of an Inhibiting Order (except where the inhibiting order and release are part of an active <i>Planning Act</i> application)	+ Costs*	\$154.50	\$ 20.09	\$174.59
Compliance letters including letters relating to first application to Land Titles, assumption of subdivisions, compliance with subdivision and site plan agreements, and similar inquiry letters.		\$71.83		\$71.83
Research Fee	\$35/hr or part thereof	\$35.00	\$ 4.55	\$39.55

* - "+ Costs" include Registry Office Fees and Disbursements (inclusive of HST)

**TOWN OF CALEDON
FEES BY-LAW**

2012

2012 Fee (Excl. Taxes)	HST	Total Fee
-----------------------------------	------------	------------------

PLANNING FEES

SITE PLAN APPLICATIONS

1. (a)	Major Site Plan Application		\$10,000 plus \$1.15/m2 gross floor area (GFA) to maximum fee of \$25,000		No taxes applicable
(b)	Minor Site Plan Application		\$5,000 plus \$1.15/m2 gross floor area (GFA) to maximum fee of \$15,000		No taxes applicable
(c)	Major Site Plan Application requiring a Development Agreement for Industrial Commercial use		\$15,000 plus \$5,000/gross hectare		No taxes applicable
(d)	Site Plan Amendment Application		\$2,500.00		\$2,500.00
(e)	Site Plan Agreement (template) including amendment to registered site plan agreement		\$1,000 plus costs	Yes	Fee + HST
(f)	Site Plan agreement (customized) including amendment to registered site plan agreement		\$2,000 plus costs	Yes	Fee + HST
(g)	Appeal to Ontario Municipal Board		\$150.00		\$150.00
(h)	Director's Approval (Minor)		\$500.00		\$500.00
(i)	Director's Approval (Major)		\$1,500.00		\$1,500.00
j)	Annual carrying fee for inactive files		\$1,000.00		\$1,000.00
k)	Conveyancing documents related to Site Plan Applications, payable upon conditional approval of site plan		\$500 plus costs	Yes	Fee + HST

OFFICIAL PLAN AMENDMENT APPLICATIONS

2. (a)	Minor Official Plan Amendment Application		\$7,500.00		\$7,500.00
(b)	Major Official Plan Amendment Application		\$25,000.00		\$25,000.00
(c)	Appeal to Ontario Municipal Board		\$150.00		\$150.00
(d)	Aggregate Application		Full cost recovery		Full cost recovery
(e)	Annual carrying fee for inactive files		\$1,000.00		\$1,000.00

TOWN OF CALEDON
FEES BY-LAW

2012

2012 Fee (Excl. Taxes)	HST	Total Fee
-----------------------------------	------------	------------------

REZONING APPLICATIONS

3.	(a)	Three (3) year extension of Temporary Use By-laws for Garden Suites	\$300 plus cost of advertising or posting on property together with required circulation		No taxes applicable
	(b)	Minor Rezoning Application	\$7,500.00		\$7,500.00
	(c)	Major Rezoning Application	\$15,000.00		\$15,000.00
	(d)	Aggregate Application	Full cost recovery		Full cost recovery
	(e)	Removal of Holding (H) Zone	\$2,000.00		\$2,000.00
	(f)	Annual Carrying Fee for Inactive files	\$1,000.00		\$1,000.00
	(g)	Appeal to Ontario Municipal Board	\$150.00		\$150.00
	(h)	Zoning Certificate	\$200.00		\$200.00
	(i)	Legal non-comforming Certification fee	\$800.00		\$800.00
	(j)	Title searches and record searches for Legal non-Conforming Use Certificate	\$100 plus costs		\$100 plus costs

COMBINED OFFICIAL PLAN AMENDMENT AND REZONING APPLICATIONS

4.	(a)	Combined Minor Official Plan Amendment and Rezoning Application	\$7,500.00		\$7,500.00
	(b)	Combined Major Official Plan Amendment and Rezoning Application	\$25,000.00		\$25,000.00
	(c)	Aggregate Application	Full cost recovery		Full cost recovery
	(d)	Appeal to Ontario Municipal Board	\$150.00		\$150.00

**TOWN OF CALEDON
FEES BY-LAW**

2012

2012 Fee (Excl. Taxes)	HST	Total Fee
-----------------------------------	------------	------------------

SUBDIVISION APPLICATIONS

5. (a)	Plan of Subdivision Application - Residential		\$5,000 plus \$508 per unit		No taxes applicable
(b)	Plan of Subdivision Application - Industrial/Commercial		\$5,000 plus \$5,000 per gross hectare		No taxes applicable
(c)	Plus additional fees, if applicable:				
	(i) Revisions requiring re-circulation		\$5,000.00		\$5,000.00
	(ii) Registration of each phase of a plan		\$1,500.00		\$1,500.00
	(iii) Extension of draft approval		\$5,000.00		\$5,000.00
	(iv) Revised draft approval plan requiring re-circulation		\$5,000.00		\$5,000.00
	(v) Appeal of plan to Ontario Municipal Board		\$150.00		\$150.00
(d)	Administration fee: plan of subdivision applications filed on or before Feb. 5, 2008		7% of works	Yes	Fee + HST
(e)	Administration fee for subdivision applications filed on or after Feb. 6, 2008 on or before Jan. 31, 2011		0% of works	Yes	Fee + HST
(f)	Administration fee: plan of subdivision applications filed on or after Feb. 1, 2011		6% of works minus application fee	Yes	Fee + HST
(g)	Amendment to registered subdivision agreement		\$1,000 plus costs		No taxes applicable
(h)	Each Subdivision Agreement/Grading Agreement/Preservicing Agreement/Development Agreement		\$5,000 plus costs	Yes	Fee + HST
i)	Non-routine subdivision agreement requiring more than 70 hours of work, inclusive of Grading Agreement/Preservicing Agreement/Development Agreement of both law clerk and solicitor time		\$5,000 minimum each Plus \$50 per hour for time of law clerk beyond 70 hours Plus \$100 per hour for time of solicitor beyond 70 hours Plus costs*	Yes	Fee + HST
(j)	When a plan of subdivision requires the preparation of 3 agreements (subdivision agreement, grading agreement and preservicing agreement), the fee for a total of three agreements		\$12,000 plus costs	Yes	\$12,000 plus costs

TOWN OF CALEDON

FEES BY-LAW

		2012			
		2012 Fee (Excl. Taxes)	HST	Total Fee	
(k)	Registration of a draft plan of subdivision and compliance documents	\$5,000 minimum each Plus \$50 per hour for time of law clerk beyond 70 hours Plus \$100 per hour for time of solicitor beyond 70 hours Plus costs*	\$3,000 plus costs	Yes	\$3,000 plus costs
(l)	The fee for the preparation of any of a subdivision, preservicing, grading or development agreement shall be payable in advance and the Legal Services Department shall not commence preparation of the agreement until full payment of the fee has been received.				
(m)	Where the municipality has retained outside counsel, at the request of the developer/owner, to expedite the preparation of any of a grading, pre-servicing, subdivision or development agreement or the registration of the draft subdivision plan and compliance documents the developer/owner shall pay the minimum fee for the preparation of the agreements set out above or the registration, and shall, in addition, pay the total cost, including fees, disbursements, and taxes, charged by outside counsel to the municipality				
(n)	Annual Carrying fee for inactive files		\$1,000.00		\$1,000.00

CONDOMINIUM APPLICATIONS

6. (a)	Plan of Condominium Application		\$15,000.00		\$15,000.00
(b)	Plus additional fees, if applicable:				
	(i) Revisions requiring re-circulation		\$5,000.00		\$5,000.00
	(ii) Registration of each phase of a plan		\$1,500.00		\$1,500.00
	(iii) Extension of draft approval		\$5,000.00		\$5,000.00
	(iv) Revised draft approval plan requiring re-circulation		\$5,000.00		\$5,000.00
	(v) Appeal of plan to Ontario Municipal Board		\$150.00		\$150.00
(c)	Administration fee for Condominium Applications filed on or before Feb. 5, 2008		7% of works	Yes	Fee + HST
(d)	Administration fee for Condominium Applications filed on or after Feb. 6, 2008 to on or before Jan. 31, 2011		0% of works	Yes	Fee + HST
(e)	Administration fee: plan of condominium applications filed on or after Feb. 1, 2011		6% of works minus application fee	Yes	Fee + HST
(f)	Legal Services review of condominium documentation including conditions, plans, declaration, title, payable at the time of clearance of draft conditions by the Legal Services Department		\$3,000 plus costs	Yes	\$3,000 plus costs + HST

TOWN OF CALEDON
FEES BY-LAW

2012

2012 Fee (Excl. Taxes)	HST	Total Fee
-----------------------------------	------------	------------------

PART LOT CONTROL EXEMPTION APPLICATIONS

7.	(a)	Part Lot Control Exemption Application		\$4,000.00		\$4,000.00
	(b)	Extension of part lot control by-law		\$150 plus costs*	Yes	Fee + HST
	(c)	Repeal of part lot control by-law and/or deletion of restrictions		\$200 plus costs*	Yes	Fee + HST
	(d)	Legal Services re items (a), (b), (c) above including review of title, by-law, registrations, restrictions		\$500 plus costs*	Yes	Fee + HST
	(e)	Consent to transfer/charge		\$70 plus costs*	Yes	Fee + HST

AGREEMENTS

8.		Cash-in-lieu of Parking Agreement		\$500 plus costs*	Yes	Fee + HST
9.		Cash-in-lieu of Parkland Dedication Agreement		\$500 plus costs*	Yes	Fee + HST
10.		Garden Suite Agreement, payable upon approval		\$500 plus costs*	Yes	Fee + HST
11.		Amending Garden Suite Agreement		\$200 plus costs*	Yes	Fee + HST
12.		Cash-in-lieu of Parking Agreement/Cash-in-lieu of Parkland Dedication Agreement (non-routine) Non-routine agreement requiring more than 7.5 hours of work (inclusive of both law clerk and solicitor time)		\$500 minimum Plus \$50 per hour for time of law clerk beyond 7.5 hours Plus \$100 per hour for time of solicitor beyond 7.5 hours Plus costs*	Yes	Fee + HST

TOWN OF CALEDON

FEES BY-LAW

2012

2012 Fee (Excl. Taxes)	HST	Total Fee
-----------------------------------	------------	------------------

REPORTS AND BY-LAWS

13. (a)	Preparation of reports and by-laws for a private purpose or interest under <i>Planning Act</i> (i.e. merger of lots), payable in advance		Matter requiring 7.5 hours or less of work, inclusive of both law clerk and solicitor time : \$500 plus costs Matter requiring 7.5 hours or more of work, inclusive of both law clerk and solicitor time: \$500 plus costs Plus \$50 per hour for time of law clerk beyond 7.5 hours Plus \$100 per hour for time of solicitor beyond 7.5 hours	Yes	Fee + HST
14. (b)	Legal documentation regarding lifting of .03 m reserve for a private purpose		\$500 plus costs	Yes	\$500 plus costs + HST

* - "+ Costs" include Registry Office Fees and Disbursements (inclusive of HST)

TOWN OF CALEDON
FEES BY-LAW

2012

2012 Fee (Excl. Taxes)	HST	Total Fee
-----------------------------------	------------	------------------

SCHEDULE C

FIRE & EMERGENCY SERVICES DEPARTMENT

REPORTS

Fire Report		\$87.50	\$ 11.38	\$98.88
File Search Letter		\$87.50	\$ 11.38	\$98.88
Posting of Licences - Assembly occupancies	Where no alcoholic beverages are served	\$119.50	\$ 15.54	\$135.04
	Where alcoholic beverages are served	\$149.50	\$ 19.44	\$168.94

INSPECTIONS (in excess of Fire Code Requirements)

Industrial/Commercial	Single Tenant or Occupancy			
	i) up to 10,000 sq. ft. or 929 m ²	\$119.50	\$ 15.54	\$135.04
	ii) for every additional 10,000 sq. ft. or 929 m ² part thereof	\$36.00	\$ 4.68	\$40.68
Residential/Commercial	Multiple occupancy complex			
	i) Base inspection	\$90.00	\$ 11.70	\$101.70
	ii) Plus each tenant or occupancy up to 10,000 sq. ft. or 929m ²	\$36.00	\$ 4.68	\$40.68
	iii) Plus tenant or occupancy over 10,000 sq. ft. or 929m ²	\$72.00	\$ 9.36	\$81.36
Residential/apartment or Condominium buildings	i) Base inspection	\$90.00	\$ 11.70	\$101.70
	ii) Plus each tenant, occupancy or apartment	\$5.00	\$ 0.65	\$5.65
Office Commercial	i) Base inspection	\$119.50	\$ 15.54	\$135.04
	ii) Plus each single tenant or occupancy over 10,000 sq. ft. or 929 m ²	\$12.00	\$ 1.56	\$13.56
	iii) Plus tenant or occupancy over 10,000 sq. ft. or 929m ²	\$18.00	\$ 2.34	\$20.34
Tent or Marquee	Where Fire Code inspection is mandated	\$60.00	\$ 7.80	\$67.80
Portable Classroom	Per class	\$60.00	\$ 7.80	\$67.80
Daycare/nursery school	i) First inspection	\$160.00	\$ 20.80	\$180.80
	ii) Each subsequent inspection	\$60.00	\$ 7.80	\$67.80
Liquor Licence	(excluding Special Occasion Permits)			
	Permanent liquor licence			
	i) First inspection	\$209.00	\$ 27.17	\$236.17
	ii) Plus each subsequent inspection	\$119.50	\$ 15.54	\$135.04

TOWN OF CALEDON**FEES BY-LAW****2012**

			2012 Fee (Excl. Taxes)	HST	Total Fee
Inspection of any building for the purpose of tenants	i) First hour		\$209.00	\$ 27.17	\$236.17
	ii) Plus staff research time after first hour	Per hour	\$47.50	\$ 6.18	\$53.68
Any inspection performed in association with the purchase or sale or with potential purchase or sale of property					
	i) First inspection		\$299.00	\$ 38.87	\$337.87
	ii) Each subsequent inspection		\$91.00	\$ 11.83	\$102.83
Unsafe Buildings	Boarding or barricading of unsafe buildings pursuant to the Fire Code				
	i) Per hour		\$60.00	\$ 7.80	\$67.80
	ii) Plus costs	+ costs		Yes	Costs + HST
	iii) Plus administration fee		15%	Yes	Fee + HST
Post fire watch pursuant to Fire Code	iv) Per hour/per firefighter		\$160.00	\$ 20.80	\$180.80
	v) Plus administration fee		15%	Yes	Fee + HST
EMERGENCY RESPONSES					
False Alarms	Response to false alarm property owner shall pay:				
	First false alarm	No charge			
	Second fire alarm and each subsequent false alarm:				
	First 2 hours, up to 3 pieces of apparatus		\$1,200.00		\$1,200.00
	Each half hour beyond the first two hours		\$360.00		\$360.00
	Each additional piece of apparatus after the first three pieces of apparatus per hour		\$600.00		\$600.00
Gas Leaks	Response to gas leak where service locate has not been obtained or where requirements of service locate have not been followed, the property owner shall pay:				
	i) Per vehicle per hour		\$440.00		\$440.00
	ii) Plus any clean-up costs		+ costs		No applicable taxes
	iii) Plus administration fee		15%		Fee + HST

TOWN OF CALEDON
FEES BY-LAW

2012

		2012 Fee (Excl. Taxes)	HST	Total Fee
Hazardous Material spill clean up	i) Per vehicle per hour	\$440.00		\$440.00
	ii) Plus any clean-up costs	+ costs		No applicable taxes
	iii) Plus administration fee	15%		Fee + HST
Hydro Response	Emergency response to occurrence on Town of Caledon, Regional Municipality of Peel or Provincial highway within the Town of Caledon related to hydro distribution equipment			
	i) First 2 hours or each part thereof	\$750.00		\$750.00
	ii) For each additional 30 minute period or part thereof	\$375.00		\$375.00
	iii) Plus administration fee	15%		Fee + HST
Motor Vehicle Occurrence/ incident/collision	Emergency responses to motor vehicle occurrence/incident/collision on Town of Caledon, Regional Municipality of Peel or Provincial highway within the Town of Caledon			
	i) Passenger vehicle and small commercial vehicle			
	For first 2 hours or part thereof for each vehicle	\$1,200.00		\$1,200.00
	For each additional 30 minute period or part thereof for each vehicle	\$360.00		\$360.00
	Each additional piece of apparatus after the first 3 pieces of apparatus per hour per vehicle	\$600.00		\$600.00
	Plus administration fee	15%		Fee + HST
	ii) Large Commercial Vehicle			
	For first hour or part thereof for each vehicle	\$1,200.00		\$1,200.00
	For each additional 30 minute period or part thereof for each vehicle	\$360.00		\$360.00
	Each additional piece of apparatus after the first 3 pieces of apparatus per hour per vehicle	\$600.00		\$600.00
	Plus clean-up costs	+ costs		No taxes applicable
	Plus administration fee	15%		Fee + HST
	Motor Vehicle Occurrence/ incident/collision (Continued)	iii) Town of Caledon residents are exempt from payment of fee for emergency response to motor vehicle occurrence/incident/collision where occurrence/incident/collision occurs on a Town of Caledon or Regional Municipality of Peel highway or Provincial highway within the Town of Caledon		
iv) Emergency response to motor vehicle occurrence/incident/collision on any property in the Town of Caledon other than Town of Caledon highway, Regional Municipality of Peel or Provincial highway				

TOWN OF CALEDON

FEES BY-LAW

		2012		
		2012 Fee (Excl. Taxes)	HST	Total Fee
	For first 2 hours or part thereof for each vehicle	\$1,200.00		\$1,200.00
	For each additional 30 minute period or part thereof for each vehicle	\$360.00		\$360.00
	Each additional piece of apparatus after the first 3 pieces of apparatus per hour per vehicle	\$600.00		\$600.00
	Plus administration fee	15%	Yes	Fee + HST
<p>v) Emergency response fees are the responsibility of the owner of each vehicle at the scene of the occurrence/incident/collision regardless of whether the owner is the driver of the vehicle and regardless of whether the driver is "at fault"</p>				

Use of materials, Equipment and Vehicles in Exceptional Circumstances	The property owner shall pay for the fire service response which includes the use of extinguishing agents, absorbent materials, the acquisition of specialized equipment or vehicles not in the possession of the Fire & Emergency Services Department as routine materials, equipment and vehicles purchased and authorized by annual budget approval		Cost of material, equipment or vehicle, Plus administration fee	No taxes applicable
	The property owner shall pay for the firefighter rehabilitation facilities, vehicles, food and fluids provided to fire fighters after the first four hours of an emergency or fire response		Cost of facilities, vehicles, food and fluids, Plus administration fee	No taxes applicable

SPECIAL EVENTS

Attendance of firefighter or fire vehicle requested at special events	Per day	\$222.83	\$ 28.97	\$251.80
---	---------	----------	----------	----------

OPEN AIR BURN PERMITS

Burn Permit	Residential		\$15.00	\$15.00
	Contractors		\$175.00	\$175.00
	Construction Site		\$550.00	\$550.00
Response to open air burn	The property owner shall pay for the fire service response required to control or to extinguish open fire where open air burn permit has not been issued or where there is a failure to comply with a condition or conditions of open air burn permit or a failure to burn in accordance with requirements of the applicable by-law	Per vehicle, per hour, plus cleanup costs, plus administration fee	\$400.00	\$400.00

FIREWORKS BY-LAW

Application for a permit under the Fireworks By-law to set off display fireworks or pyrotechnics		\$500.00		\$500.00
Application for a permit under the Fireworks By-law for the sale of consumer fireworks		\$100.00		\$100.00

**TOWN OF CALEDON
FEES BY-LAW**

2012

2012 Fee (Excl. Taxes)	HST	Total Fee
-----------------------------------	------------	------------------

SCHEDULE D

GENERAL GOVERNANCE AND ADMINISTRATION DEPARTMENT

COMMITTEE OF ADJUSTMENT

(a)	Minor Variance application - Industrial/Commercial		\$1,600.00		\$1,600.00
(b)	Minor Variance application - All other types		\$800.00		\$800.00
(c)	Consent application		\$3,000.00		\$3,000.00
(d)	Request to Change Condition(s) of Provisional Consent				
	(i) Change of Conditions requiring Notification		\$1,000.00		\$1,000.00
	(ii) Change of Condition(s) not requiring Notification		\$207.00		\$207.00
(e)	Consent Certificate Issuance Fee (Upon delegation of approval authority to give consents from the Region of Peel to the Town of Caledon)		\$500.00		\$500.00
(f)	Deferral of application		\$207.00		\$207.00
(g)	Appeal to Ontario Municipal Board		\$150.00		\$150.00
(h)	Title searches for purposes of Committee of Adjustment decisions		\$51.50 plus costs		No taxes applicable

ECONOMIC DEVELOPMENT

Caledon Business Directory (on disk)		\$50.00	\$ 6.50	\$56.50
--------------------------------------	--	---------	---------	---------

LEGAL SERVICES

AGREEMENTS

Any Type of agreement <i>(except ii & agreements listed in the section below)</i>	i) including but not limited to - development charges deferral agreement - property tax deferral agreement - easement agreements - release of any provision of an existing real property agreement - conveyance/transfer - leases of Town land for private purposes - release of enforcement orders registered on title - a grading, pre-servicing agreement, release, deed/conveyance	Agreement requiring not more than 7.5 hours work (inclusive of both law clerk and solicitor time) - \$500.00 plus costs	\$515.00	\$ 66.95	\$581.95	
			Non-routine agreement requiring more	\$500.00	\$ 65.00	\$565.00
				\$50/hour beyond 7.5 hours (law clerk)	\$ 6.50	\$56.50
				\$100/hour beyond 7.5 hours (solicitor)	\$ 13.00	\$113.00
Agreements arising from court enforcement of municipal by-laws or Provincial Statutes			Same fees as above	No taxes applicable	No taxes applicable	

TOWN OF CALEDON**FEES BY-LAW****2012**

		2012 Fee (Excl. Taxes)	HST	Total Fee
Development charge credit agreement or front-ending financing agreement	+ Costs*	\$5,150.00	\$ 669.50	\$5,819.50
Processing fee for request to purchase Town land, for an easement over Town land, for an encroachment onto Town land, or similar document (except where document is part of an active <i>Planning Act</i> application)	+ Costs*	\$154.50	\$ 20.09	\$174.59
Minimum annual fee for encroachment, easement, license or lease granted by Caledon for private purpose		\$247.20	\$ 32.14	\$279.34
Preparation of a legal document for conveyancing purposes not otherwise listed herein		\$200.00	\$ 26.00	\$226.00
Processing of application for copy of executed development charges credit agreement (including copying)		\$100.00	\$ 13.00	\$113.00
Processing of replacement of a completed disclosure request	Copying charge per page See Schedule D			

REPORTS AND BY-LAWS

(a)	Preparation of reports and by-laws for a private purpose or interest under <i>Planning Act</i> (i.e. merger of lots), payable in advance	Matter requiring 7.5 hours or less of work, inclusive of both law clerk and solicitor time : \$500 plus costs Matter requiring 7.5 hours or more of work, inclusive of both law clerk and solicitor time: \$500 plus costs Plus \$50 per hour for time of law clerk beyond 7.5 hours Plus \$100 per hour for time of solicitor beyond 7.5 hours	Matter requiring 7.5 hours or less of work, inclusive of both law clerk and solicitor time : \$500 plus costs Matter requiring 7.5 hours or more of work, inclusive of both law clerk and solicitor time: \$500 plus costs Plus \$50 per hour for time of law clerk beyond 7.5 hours Plus \$100 per hour for time of solicitor beyond 7.5 hours	Yes	Fee + HST
(b)	Legal documentation regarding lifting of .03 m reserve for a private purpose		\$500 plus costs	Yes	\$500 plus costs + HST

* - "+ Costs" include Registry Office Fees and Disbursements (inclusive of HST)

TOWN OF CALEDON**FEES BY-LAW****2012**

2012 Fee (Excl. Taxes)	HST	Total Fee
-----------------------------------	------------	------------------

LICENSES

Adult Store	i) Application for owner		\$594.00		\$594.00
	ii) Application for each operator		\$60.00		\$60.00

Buses

Owner	Initial licence first vehicle	Original	\$1,093.00		\$1,093.00
	Initial licence first vehicle	Renewal	\$546.00		\$546.00
	Each additional vehicle	Original & Renewal	\$546.00		\$546.00

Other	Fee for missed inspection appointment		\$19.00		\$19.00
	Non-refundable filing fee for a hearing before Council		\$124.00		\$124.00
	Replacement fee for owner's licence		\$19.00		\$19.00
	Replacement fee for owner's plate		\$55.00		\$55.00
	Registration of replacement vehicle (must be identical ownership)		\$165.00		\$165.00
	Corporate search		\$40.00		\$40.00
	Business name search		\$40.00		\$40.00

ICE CREAM VEHICLE

Owner/Operator	Ice Cream Vehicle Operator Licence	Original & Renewal	\$87.00		\$87.00
	Ice Cream Truck Owner Licence	Original & Renewal	\$220.00		\$220.00
	Ice Cream Cart Owner Licence	Original & Renewal	\$160.00		\$160.00

TAXICAB OR LIMOUSINE LICENCES

Broker/Owner	Taxicab broker's licence	Original & Renewal	\$294.00		\$294.00
	Taxicab owner's licence	Original	\$546.00		\$546.00
	Taxicab owner's licence	Renewal	\$304.00		\$304.00
	Limousine owner's licence	Original	\$409.00		\$409.00
	Limousine owner's licence	Renewal	\$304.00		\$304.00
	Accessible taxicab licence	Original	\$277.00		\$277.00
	Accessible taxicab licence	Renewal	\$166.00		\$166.00
	Extension of vehicle model year	Original	\$112.00		\$112.00

Driver	Taxicab driver or limousine driver	Renewal	\$70.00		\$70.00
	Taxicab driver or limousine driver	New Licence	\$120.00		\$120.00

TOWN OF CALEDON**FEEES BY-LAW****2012**

			2012 Fee (Excl. Taxes)	HST	Total Fee
Other	Replacement fee for driver's photo identification card		\$19.00		\$19.00
	Replacement fee for driver's or owner's licence		\$19.00		\$19.00
	Replacement fee for owner's plate		\$55.00		\$55.00
	Registration of replacement vehicle (must be identical ownership)		\$165.00		\$165.00
	Change of information	per licence	\$27.00		\$27.00
	Non-refundable filing fee for a hearing before Council		\$124.00		\$124.00
	Missed or additional vehicle inspection		\$55.00		\$55.00
	Corporate search		\$40.00		\$40.00
	Business name search		\$40.00		\$40.00

TOW TRUCK LICENCES

Owner	Initial licence first vehicle	Original	\$361.00		\$361.00
	Initial licence first vehicle	Renewal	\$304.00		\$304.00
	Each additional vehicle	Original & Renewal	\$304.00		\$304.00
Driver		Original & Renewal	\$80.00		\$80.00
Other	Non-refundable filing fee for a hearing before Council		\$124.00		\$124.00
	Replacement fee for driver or owner's licence		\$19.00		\$19.00
	Replacement fee for owner's plate		\$55.00		\$55.00
	Registration of replacement vehicle (must be identical ownership)		\$165.00		\$165.00
	Missed or additional vehicle inspection		\$55.00		\$55.00
	Corporate search		\$40.00		\$40.00
	Business name search		\$40.00		\$40.00

TATTOO & PIERCING ESTABLISHMENTS

Business Licence fee	Original	\$287.00		\$287.00
Business Licence fee	Renewal	\$150.00		\$150.00

LOTTERIES

		3% of prize value		No taxes applicable
--	--	-------------------	--	---------------------

CALEDON FARMERS' MARKET

		Seasonal Cost Per Space		
Artisan/Craftsperson (maximum 1 space 10 x 10)		\$154.87	\$ 20.13	\$175.00
Producer (maximum 2 spaces 10 x 10)		\$287.61	\$ 37.39	\$325.00
Early Bird Registration (on or before April 27, 2012)		\$243.36	\$ 31.64	\$275.00
Community Group	No charge	\$0.00		\$0.00
Musician	No charge	\$0.00		\$0.00
Daily rate		\$22.12	\$ 2.88	\$25.00

**TOWN OF CALEDON
FEES BY-LAW**

2012

2012 Fee (Excl. Taxes)	HST	Total Fee
-----------------------------------	------------	------------------

CERTIFYING AND COMMISSIONING

Birth confirmation/travel letter		\$17.00		\$17.00
Burial Permit		\$20.00		\$20.00
Certificate of existence/residency Note: Fee shall not be paid by persons 65 years of age or older		\$17.00		\$17.00
Certifying of document	Resident of Town of Caledon	\$17.00	\$ 2.21	\$19.21
Commissioning document (affidavit)	Resident of Town of Caledon	\$17.00		\$17.00
Council meetings duplication of proceedings (per CD)		\$15.00	\$ 1.95	\$16.95

MARRIAGE

Marriage licence		\$120.00		\$120.00
Civil marriage ceremony	In Town Hall	\$300.00		\$300.00

PHOTOCOPYING

Black & White - letter	fee per page	\$0.70	\$ 0.09	\$0.79
Black & White - legal	fee per page	\$0.70	\$ 0.09	\$0.79
Black & White - ledger	fee per page	\$1.20	\$ 0.16	\$1.36
Colour - letter	fee per page	\$1.20	\$ 0.16	\$1.36
Colour - legal	fee per page	\$1.20	\$ 0.16	\$1.36
Colour - ledger	fee per page	\$2.52	\$ 0.33	\$2.85
White print (survey)	fee per page	\$6.20	\$ 0.81	\$7.01
Air photos (contact print reproduction)	fee per page	\$1.20	\$ 0.16	\$1.36

RESEARCH FEE

First hour	No charge	\$0.00		\$0.00
Each additional one quarter hour		\$8.50		\$8.50

COUNCIL CODE OF CONDUCT

Complaint Review Request		\$125.00		\$125.00
--------------------------	--	----------	--	----------

LIQUOR LICENCE

Permanent Liquor Licence Fee		\$135.00		\$135.00
------------------------------	--	----------	--	----------

TOWN OF CALEDON**FEES BY-LAW****ANIMAL SERVICES****DOG LICENSING**

		2012		
		2012 Fee (Excl. Taxes)	HST	Total Fee
Annual fee for each dog		\$40.00		\$40.00
For a guide dog (a dog trained and used actively to aid a visually impaired, hearing impaired or disabled person)	No charge	\$0.00		\$0.00
Replacement dog tag		\$5.00		\$5.00

ANIMAL SHELTER

Boarding	One dog or cat	Per day	\$20.00	\$ 2.60	\$22.60
	Subject to the approval of the animal control officer two dogs or cats boarding together in the same cage	Per day	\$31.00	\$ 4.03	\$35.03
Grooming	Rental of grooming facilities				
	Regular bath		\$22.00	\$ 2.86	\$24.86
	Flea treatment		\$32.00	\$ 4.16	\$36.16
	Skunk treatment		\$32.00	\$ 4.16	\$36.16
	Purchase of grooming supplies		Cost Recovery + 15% Admin.	Yes	Fee + HST
Dog and Cat Supplies	Leash - Small		\$8.00	\$ 1.04	\$9.04
	Leash - Large		\$11.00	\$ 1.43	\$12.43
	Microchip		\$25.00	\$ 3.25	\$28.25
	Collar - Small		\$8.00	\$ 1.04	\$9.04
	Collar - Large		\$11.00	\$ 1.43	\$12.43
Redemption Fees - Cats	Cats - on each occasion		\$43.00	\$ 5.59	\$48.59
	In addition to above for each day or part thereof during which the cat remains at shelter		\$20.00	\$ 2.60	\$22.60
Adoption Fees	For each dog or cat, neutered or spayed		\$96.00	\$ 12.48	\$108.48
	For each dog or cat, not neutered or spayed		\$59.00	\$ 7.67	\$66.67

TOWN OF CALEDON
FEES BY-LAW

2012

		2012 Fee (Excl. Taxes)	HST	Total Fee
Surrender Fees	Surrendering dog or cat for subsequent adoption to new owner where dog or cat is spayed or neutered and vaccinated	\$54.00	\$ 7.02	\$61.02
	Surrendering dog or cat for subsequent adoption to new owner where dog or cat is not spayed or neutered and vaccinated	\$160.00	\$ 20.80	\$180.80
Redemption Fees - Dogs	Dogs - on first occasion			
	i) For a dog without a valid dog tag	\$69.00	\$ 8.97	\$77.97
	ii) For a dog with a valid dog tag	\$43.00	\$ 5.59	\$48.59
	In addition to i) and ii) above; for each day or part thereof during which the dog is impounded	\$20.00	\$ 2.60	\$22.60
	On second occasion			
	i) For a dog without a valid dog tag	\$96.00	\$ 12.48	\$108.48
	ii) For a dog with a valid dog tag	\$64.00	\$ 8.32	\$72.32
	In addition to i) and ii) above; for each day or part thereof during which the dog is impounded	\$20.00	\$ 2.60	\$22.60
	On each subsequent occasion			
	i) For a dog without a valid dog tag	\$128.00	\$ 16.64	\$144.64
	ii) For a dog with a valid dog tag	\$85.00	\$ 11.05	\$96.05
	In addition to i) and ii) above; for each day or part thereof during which the dog is impounded	\$20.00	\$ 2.60	\$22.60
	Where dog has been quarantined at shelter			
	i) First day of quarantine	\$59.00	\$ 7.67	\$66.67
	ii) For each subsequent day of the quarantine period	\$23.00	\$ 2.99	\$25.99
After Hours Service				
In addition to the applicable redemption fee where the impounded dog was retrieved by the animal control officer outside the usual business hours of the Town	\$80.00	\$ 10.40	\$90.40	
Disposal		\$10.00 - \$150.00	Yes	Fee + HST

TOWN OF CALEDON

FEES BY-LAW

2012

			2012 Fee (Excl. Taxes)	HST	Total Fee
Impound fee for large animals other than dogs	For each bull for each day or part thereof during which each bull is impounded	*	\$20.00	\$ 2.60	\$22.60
	For each and every animal other than a bull and for each day or part thereof during which such animal is impounded	*	\$13.00	\$ 1.69	\$14.69
	* or the actual cost of the food, water and shelter of the bull, animal, bird, reptile, or venomous insect for each day or part thereof during which it is impounded, whichever is greater		Actual Cost	Yes	Actual Cost + HST
Appeal of Animal Control Officer's Order			\$266.00		\$266.00

PROVINCIAL OFFENCES

Processing of replacement of a completed disclosure request	See Schedule D-General Governance & Administration for photocopy charge per page
Compliance Letters	See Schedule B-Development Approvals & Planning Policy & Schedule H - Public Works

TOWN OF CALEDON
FEES BY-LAW

2012

2012 Fee (Excl. Taxes)	HST	Total Fee
-----------------------------------	------------	------------------

SCHEDULE E

LIBRARY SERVICES

CIRCULATION - FINES

	Adult overdue - (applies to books, cassettes, compact discs and talking books) borrowed on adult card	Per day	\$0.25		\$0.25
			(Max. \$10.00)		
	Child overdue (books only) borrowed on child card	Per day	\$0.05		\$0.05
			(Max. \$5.00)		
	Child overdue (applies to cassettes, compact discs and talking books) borrowed on child card	Per day	\$0.25		\$0.25
			(Max. \$5.00)		
	Video overdue	Per day	\$1.00		\$1.00
			(Max. \$10.00)		
	CD ROM overdue	Per day	\$1.00		\$1.00
			(Max. \$10.00)		
	Inter-library loans, not picked up		\$3.00		\$3.00
	Holds, not picked up		\$1.00		\$1.00
	Replacement library cards		\$3.00		\$3.00

Replacement of lost materials	Per adult catalogued book		\$30.00		\$30.00
	Per juvenile catalogued book		\$25.00		\$25.00
	Per un-catalogued book		\$10.00		\$10.00
	Per magazine		\$5.00		\$5.00
	Per comic book		\$3.00		\$3.00
	Per VHS		\$25.00		\$25.00
	Per audio cassette (includes talking books)		\$15.00		\$15.00
	Per compact disc (includes talking books)		\$20.00		\$20.00
	Per CD ROM		\$30.00		\$30.00
	Per digital video disc		\$25.00		\$25.00

CIRCULATION - SERVICES

	Non-resident membership fee	Per year	\$20.00		\$20.00
	Photocopies	Per page	\$0.25	\$ 0.03	\$0.28
	Fax - in Ontario	Per page	\$0.50	\$ 0.07	\$0.57
	Fax - outside Ontario	Per page	\$1.00	\$ 0.13	\$1.13

Internet Use	Internet Learning Centre (room rental)	Per hour	\$30.00	\$ 3.90	\$33.90
	Diskettes	Each	\$0.50	\$ 0.07	\$0.57

TOWN OF CALEDON**FEES BY-LAW****2012**

2012 Fee (Excl. Taxes)	HST	Total Fee
-----------------------------------	------------	------------------

CIRCULATION - RENTAL FEES

Insurance Fees	Cassettes	Per booking	\$0.50	\$ 0.07	\$0.57
	CD ROM	Per booking	\$2.00	\$ 0.26	\$2.26
	Compact disc insurance fee	Per booking	\$0.50	\$ 0.07	\$0.57
	DVD	Per booking	\$2.00	\$ 0.26	\$2.26
	Juvenile kits	Per booking	\$0.50	\$ 0.07	\$0.57
	Talking books	Per booking	\$0.50	\$ 0.07	\$0.57
	Video (including multilingual videos)	Per booking	\$2.00	\$ 0.26	\$2.26
Multi-media equipment	Overhead projector	Per day	\$10.00	\$ 1.30	\$11.30
	Screen	Per day	\$5.00	\$ 0.65	\$5.65
	Slide projector	Per day	\$10.00	\$ 1.30	\$11.30
	TV/VCR combo	Per day	\$5.00	\$ 0.65	\$5.65
	Video projector	Per day	\$40.00	\$ 5.20	\$45.20

PROGRAMS

Workshops	Group internet	Per person	\$10.00		\$10.00
	Kid's internet	Per person	\$5.00		\$5.00
	One-on-one internet	Per hour	\$15.00		\$15.00
	Preschool story time	Per session	\$20.00		\$20.00
	Tales for tots	Per session	\$20.00		\$20.00
	Other programs	Fee based on cost recovery	Fee based on cost recovery		No taxes applicable

ADMINISTRATIVE

Service charge for invoice		\$3.00		\$3.00
NSF Cheque	Per cheque	\$36.00		\$36.00

TOWN OF CALEDON

FEES BY-LAW

2012

2012 Fee (Excl. Taxes)	HST	Total Fee
-----------------------------------	------------	------------------

SCHEDULE F

PARKS AND RECREATION DEPARTMENT

AQUATICS

Private Rentals	Private/hours - ranges depending on services required		\$59.00 - \$281.00	Yes	Fee + HST
Public Swim	Ranges depending on age, type of activity and length of program		\$2.00 - \$219.30	Yes	Fee + HST
Lessons	Swim kids - Leaders courses Leadership workbooks/materials	(No taxes for ages 14 years & under)	\$65.00 - \$315.00 Fees & costs incurred	Yes	Fee + HST

ARENAS

Ice Rentals	Rates vary depending on prime time, subsidized, non-prime (1 hour rental)		\$89.13 - \$345.80	Yes	Fee + HST
	Statutory Holidays - minimum 7 hour booking (excluding December 25th, 26th and January 1st - CLOSED)	Prime rate + additional charge Double time for staff wages		Yes	Fee + HST
Public Skating	Rates vary based on age and family size, includes shinny and ticket ice		\$1.75 - \$8.42	Yes	Fee + HST
Floor Rates			\$54.12 - \$844.80	Yes	Fee + HST

FACILITY RENTALS

INSURANCE

Facility Rentals	As shown on Pearson Dunn fee sheet. Insurance fee applied to rentals where there is no proof of other coverage. This charge is considered part of the facility rental charge.			Yes	Fee + HST
Hall and Room Rentals	Community Centres - Rooms are available to accommodate groups of various sizes		\$13.24 - \$887.40	Yes	Fee + HST
	Security deposit/damage deposit		\$50.00 - \$250.00		No taxes applicable

TOWN OF CALEDON**FEES BY-LAW****2012**

2012 Fee (Excl. Taxes)	HST	Total Fee
-----------------------------------	------------	------------------

CAMPS

Various weekly camps	Ages 14 and under		\$72.00 - \$315.00		No taxes applicable
	Ages 15 and over		\$72.00 - \$315.00	Yes	Fee + HST
Extended camp fees	Ages 14 and under		\$14.00 - \$43.00		No taxes applicable
	Ages 15 and over		\$14.00 - \$43.00	Yes	Fee + HST

FITNESS & LIFESTYLE

Memberships			\$50.00 - \$572.00	Yes	Fee + HST
	Non-resident additional charge for fitness membership		\$32.00	\$ 4.16	\$36.16
	Pre Authorized Payment Plan		\$15.00	\$ 1.95	\$16.95
	Membership Card Replacement		\$15.00	\$ 1.95	\$16.95
	Medical Holds and Withdrawal Fee		\$25.00	\$ 3.25	\$28.25
Pay as You Go / Services	Fitness/Gymnasium/Youth Centre		\$2.00 - \$9.00	Yes	Fee + HST
	Childminding		\$5.90 - \$787.50	Yes	Fee + HST
	Personal Training		\$65.00 - \$730.00	Yes	Fee + HST
	Shoetzelen		\$5.00 - \$419.00	Yes	Fee + HST
	Equipment Rental		\$2.00 - \$5.00	Yes	Fee + HST
Cancellation/Changes	Room rentals and programs		\$10.50 - \$116.50		No taxes applicable
	Ice rentals with less than 14 days notice		No refund		No refund
	Duplicate receipt		\$10.00		\$10.00

PROGRAMS

Program Fees			\$3.00 - \$614.00		Some do not include applicable taxes (ie. Children's programs)
	Non-resident additional charge per program		\$16.00	\$ 2.08	\$18.08
	Refund Fee		\$15.00	\$ 1.95	\$16.95
	Transfer Fee		\$10.00	\$ 1.30	\$11.30
	Pre-registered Programs		\$3.00 - \$304.00	Yes	Fee + HST

TOWN OF CALEDON**FEES BY-LAW****2012**

2012 Fee (Excl. Taxes)	HST	Total Fee
-----------------------------------	------------	------------------

ADVERTISING

Facility Advertising			\$250.00 - \$2,256	Yes	Fee + HST
Brochure Advertising			\$146.00 - \$3,262	Yes	Fee + HST
Multiple copies of recreation brochure			\$1.00/additional copy	Yes	Fee + HST

ADMINISTRATION

Copy of Parks and Recreation Master Plan			\$4.00		\$4.00
--	--	--	--------	--	--------

NOTE: For specific rates at each facility consult the appropriate facility office.

PARKS

Special Event Vendor Permit			\$30.60 - \$102.00		No taxes applicable
-----------------------------	--	--	--------------------	--	---------------------

SPORT AND PASSIVE PARK RENTS - PLUS PARK AMENITIES

Ball Diamond Rental	Price depends on time slot (time and day of week), user group and grade of field used				
	i) Resident		\$7.87 - \$48.45	Yes	Fee + HST
	ii) Non-resident		\$10.23 - \$63.00	Yes	Fee + HST
	iii) Affiliated youth sports group		\$5.52 - \$33.92		No taxes applicable
Soccer Field Rental	Price depends on time slot (time and day of week), user group and grade of field used				
	i) Resident		\$6.05 - \$43.61	Yes	Fee + HST
	ii) Non-resident		\$7.86 - \$56.68	Yes	Fee + HST
	iii) Affiliated youth sports group		\$4.24 - \$30.52		No taxes applicable
Tennis Facilities Rental	2 courts - Per season use		\$1,082.22 - \$1,205.64	Yes	Fee + HST
	4 courts - Per season use		\$1,501.44 - \$1,652.40	Yes	Fee + HST
Bocce Court Rental	Per court - Per season use		\$177.55	\$ 23.08	\$200.63

TOWN OF CALEDON**FEES BY-LAW****2012**

			2012 Fee (Excl. Taxes)	HST	Total Fee
Picnic Rental	Resident - 1/2 day		\$73.54	\$ 9.56	\$83.10
	Resident - full day		\$120.82	\$ 15.71	\$136.53
	Resident - full day over 200 people		\$237.00	\$ 30.81	\$267.81
	Non-resident - full day		\$152.34	\$ 19.80	\$172.14
	Non-resident - full day over 200 people		\$298.70	\$ 38.83	\$337.53
	Non-resident - half day under 200 people		\$95.60	\$ 12.43	\$108.03
Beach Volleyball	Resident	Per time slot	\$14.37	\$ 1.87	\$16.24
	Non-Resident	Per time slot	\$18.68	\$ 2.43	\$21.11
Wedding Photos			\$47.00	\$ 6.11	\$53.11
Park Amenities	i) Barricades (10 per load) with other deliveries; or	10 per load	\$36.77	\$ 4.78	\$41.55
	i) Barricades per load if ordered separately - delivery	10 per load	\$115.57	\$ 15.02	\$130.59
	ii) Beer garden (staff set-up)		\$510.00	\$ 66.30	\$576.30
	iii) Extra picnic tables (7 per load) - delivery fee	7 per load	\$131.33	\$ 17.07	\$148.40
	iv) Portolet (regular or deluxe)	Cost Recovery + Admin.	Cost Recovery + Admin.	Yes	Fee + HST
	v) Lights (ball diamond/soccer field)	Baseball/hr	\$15.51	\$ 2.02	\$17.53
		Soccer/hr	\$19.40	\$ 2.52	\$21.92
	vi) Event support (for tournaments and large events)				
		- First day	per day	\$105.06	\$ 13.66
- Each additional day		per day	\$78.80	\$ 10.24	\$89.04
vii) Hourly onsite event support	per hour	\$76.17	\$ 9.90	\$86.07	
viii) Use of washrooms only (Caledon Fairgrounds)		\$29.58	\$ 3.85	\$33.43	

TOWN OF CALEDON

FEES BY-LAW

2012

2012 Fee (Excl. Taxes)	HST	Total Fee
-----------------------------------	------------	------------------

SCHEDULE G

POLICE SERVICES

POLICE ATTENDANCE AS A RESULT OF:

Residential alarm	The property owner shall pay				
	First false alarm		No charge		
	Second false alarm			\$61.00	\$61.00
	Third false alarm			\$122.00	\$122.00
	Fourth and each subsequent false alarm			\$241.00	\$241.00

Business alarm	The property owner or the business owner shall pay				
	First false alarm		No charge		
	Second false alarm			\$122.00	\$122.00
	Third false alarm			\$241.00	\$241.00
	Fourth and each subsequent false alarm			\$361.00	\$361.00

Criminal Record Checks	Employment			\$25.00	\$25.00
	Duplicate Copy of Criminal Record			\$4.43	\$5.01
	Volunteer		No charge		

Fingerprints	(exempt when part of criminal check)			\$23.45	\$ 3.05	\$26.50
--------------	---	--	--	---------	---------	---------

REPORTS

Traffic Report				\$37.39	\$ 4.86	\$42.25
Incident Report				\$37.39	\$ 4.86	\$42.25
Statements				\$37.39	\$ 4.86	\$42.25
Technical Traffic Collision Report				\$500.00	\$ 65.00	\$565.00
Reconstructionist Report				\$1,000.00	\$ 130.00	\$1,130.00

PAID DUTY

Administrative Fee				\$60.62	\$ 7.88	\$68.50
Hourly Vehicle Usage Fee				\$25.00	\$ 3.25	\$28.25

TOWN OF CALEDON

FEES BY-LAW

2012

2012 Fee (Excl. Taxes)	HST	Total Fee
---------------------------	-----	-----------

SCHEDULE H

PUBLIC WORKS DEPARTMENT

OPERATIONS

Snow clearing on unassumed roads	per lane km minimum charge 1/4 km	\$2,309.00	\$ 300.17	\$2,609.17
Copies of Engineering drawings	per drawing	\$31.00	\$ 4.03	\$35.03
Culvert applications		\$1,255.00		\$1,255.00
Road closure permits	i) Intermittent stoppage (street dance, parade, filming)	\$48.00		\$48.00
	ii) Full closure	per day \$598.00		\$598.00
Road cut permits		\$238.00		\$238.00
Fill-Heavy Truck Load-Caledon Road Use	per load per km	\$1.42		\$1.42
Municipal Numbering By-law	Purchase of a municipal number	\$31.00		\$31.00
	Purchase of a pole	\$18.00	\$ 2.34	\$20.34
	Installation only	\$241.00	\$ 31.33	\$272.33
Where the Town performs the work upon the failure of the owner to do so,				
	i) Removal of sign and relocation of sign	\$241.00		\$241.00
	ii) Removal of sign and installation of replacement sign	\$241.00		\$241.00
	iii) Installation of sign	\$241.00		\$241.00
	iv) PLUS the costs of all materials required for the work described in i), ii) and iii)		Yes	Costs + HST
Public Works and Engineering Compliance Letter		\$61.00	\$ 7.93	\$68.93
Inspection	Landscape/reforestation inspection - for third and each subsequent site visit	\$206.00	\$ 26.78	\$232.78
Benchmark	Horizontal & Vertical	per plan (horizontal & vertical) \$2,163.00	\$ 281.19	\$2,444.19
Engineering Drawing Management	per km of road Minimum of \$330	\$530.00	\$ 68.90	\$598.90

TOWN OF CALEDON**FEES BY-LAW****2012**

2012 Fee (Excl. Taxes)	HST	Total Fee
-----------------------------------	------------	------------------

PROPERTY STANDARDS**Anti-Fortification By-law**

Fee to process application		\$844.00		\$844.00
----------------------------	--	----------	--	----------

Apartment in houses

Process application		\$119.00		\$119.00
---------------------	--	----------	--	----------

Fill By-law

Fill permit application (See also Public Works Fill-Heavy Truck Load -Caledon Road Use)	i) For total loads of fill of 20-100 cubic metres in volume		\$119.00		\$119.00
	ii) For total loads of fill 101-1000 cubic metres in volume		\$594.00		\$594.00
	iii) For total loads of fill greater than 1000 cubic metres in volume		\$1,195.00		\$1,195.00
	iv) Additional fee for total loads of fill greater than 1000 cubic metres	\$1.00 for every 10 cubic metres or part thereof over 1000 cubic metres		\$1.00	\$1.00
	v) If no prior permit obtained	20% of permit fee to be added for administration costs			
	vi) Each re-inspection fee			\$299.00	\$ 38.87

Property Standards By-law

Application for appealing Property Standards Orders		\$170.00		\$170.00
Administrative fee-completion of work contained in a property standards order		20% of cost	YES	Fee + HST

Sign By-law

Sign Permit Application	i) To erect a temporary, relocatable or mobile sign		\$60.00		\$60.00
	ii) To erect subdivision directional signage (Max 6 'A' Board)		\$358.00		\$358.00
	iii) To renew a subdivision sign permit		\$119.00		\$119.00
	iv) To renew a temporary, relocatable or mobile sign		\$60.00		\$60.00
	Any sign erected without a prior permit issued		Applicable fee doubled		
	Sign redemption fee		\$56.00		\$56.00

Weed Control Act

Weed Cutting	i) Minimum fee or		\$119.00	\$ 15.47	\$134.47
	ii) Hourly fee	Per hour	\$83.95	\$ 10.91	\$94.86

TOWN OF CALEDON**FEES BY-LAW****2012****Woodlands By-law**

		2012 Fee (Excl. Taxes)	HST	Total Fee
Process application		\$60.00	\$ 7.80	\$67.80

Application for Exemption from By-law

Process application		\$348.00	\$ 45.24	\$393.24
---------------------	--	----------	----------	----------

Plan of subdivision and plan of condominium engineering fees				
Residential or non-residential plan of subdivision or plan of condominium 3% estimated cost of Town Works, collected as a deposit at time of first engineering submission			6% of the approved estimated cost of Town Works, collected upon registration of the plan of subdivision or plan of condominium	Yes Fee + HST
i)	The effective date for determining the amount of the engineering fees to be paid for a plan of subdivision or plan of condominium is the date of the registration of the plan of subdivision or plan of condominium, regardless of the date of the submission of the draft plan of subdivision or draft plan of condominium or the date of the submission of any engineering drawings.			
ii)	Engineering fees paid at the time of the registration of the plan of subdivision or condominium shall be adjusted in accordance with the following protocol.			
a.	The adjustment shall take place prior to the issuance of Final Acceptance of the Town Works in a plan of subdivision or equivalent services in a plan of condominium.			
b.	If the variance is less than \$500, no adjustment will be made.			
c.	The adjustment shall be based upon the actual certified cost of the Town Works in a plan of subdivision or the equivalent services in a plan of condominium, as certified by the consulting engineer.			
d.	Final Acceptance adjustment of fees shall be based upon the fees contained in the Municipal Fees by-law in effect at the date of the registration of the plan of subdivision or the plan of condominium.			
e.	Additional amounts owing to the Town of Caledon as a result of the adjustment shall be paid within 30 days of demand by the Town.			
Any refund owed by the Town as a result of the adjustment shall be made within 30 days of agreed upon adjustments.				